



**INDEXPO CERTIFICATION LIMITED
DETERMINATION OF AUDIT TIME**

FOR – GMP / HACCP / FSMS

Information	Details
Name of the company	Gangalagamulla Tea Factory
Full time equivalent employees (FTE)	61
Scope	Manufacturing of black tea
Particular Categories / Sectors	C IV
No of HACCP studies	01
Outsourcing of activities included in the scope of the management system	-
Results of any prior audits	-
No of sites and multi-site consideration (Note – For additional sites separate calculation to be conducted)	01

Reference : ISO /TS 22003: 2013 Annex B

Minimum Audit Time for Single Site (Ts) = (Td + Th + Tms + Tfte)

Where,

- Td – is the basis on-site audit time
- Th – is the audit days for additional HACCP studies
- Tms – is the audit days for absence of relevant management system
- Tfte – is the audit days per number of employees

For each additional site visit (Tm) = Ts x 50/100

Category	Td	Th	Tms	Tfte	Initial certification audit time (TS)	For each additional Site Visited (TM)	Surveillance audit	Re-certification Audit time	Signature & Date
1. Certification Audit / Recertification Audit									
2. Surveillance I									
C IV	1.5	0	0	1.0	2.5		$\frac{2.5}{3} = 0.83$ 2 1 day.		Dhanushka 2022/10/02
3. Surveillance II									

Remarks for Justification:

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