



INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN SURVEILLANCE - FSMS

Name of the organization : SLA Spice (Pvt) Ltd
Assessment site : Thiththagalle road, Thiththagalle, Ahangama
Type of audit : Surveillance
Applicable standard : ISO 22000:2018
Scope : Activities pertaining to processing and packing of cinnamon quills
Objective : To determine compliance of the FSMS with the requirements of ISO 22000:2018
Date of audit : 27.01.2023
Audit Criteria : ISO 22000:2018, ISO 19011:2018 Relevant regulatory requirements

Audit team :
 Mr. Aruna Amaradasa (AA) Team Leader
 Ms. Tharisha Nandasena (BS) Trainee Auditor
 TN

0930 h – 0945 h Opening meeting
 0945 h – 0950 h Tea Break
 0950 h – 1015 h Review of documents & previous audit findings
 1015 h – 1130 h Visit to the site

Time	Management	Management
1130 h -1215 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of FSMS (4.3) FSMS and its Processes (4.4)	Operational planning and control (8.1) Prerequisite programs (8.2)
	AA/ TN	AA/ TN
1215 h – 1300 h	Management/ Production Actions to address risks and opportunities (6.1) Objectives of the FSMS and planning to achieve them (6.2) Planning of changes (6.3)	Management/ Production Traceability system (8.3) Emergency preparedness and response (8.4)
	AA/ TN	AA/ TN
1300 h – 1330 h		LUNCH BREAK
1330 h – 1415 h	Resources (7.1) Competence (7.2) Awareness (7.3)	Hazard control (8.5) Control of monitoring & measuring (8.7)
	AA/ TN	TH
1415 h – 1500 h	Management/ Production Communication (7.4) Documented information (7.5)	Management/ Production Verification related to PRPs and hazard control plan (8.8)
	AA/ TN	AA/ TN
1500 h – 1600 h	Management Monitoring, measurement, analysis and evaluation (9.1) Internal Audit (9.2) Management review (9.3)	Management/ Production Nonconformity and corrective action (10.1) Continual improvement (10.2) Update to the food safety management system (10.3)
	AA/ TN	AA/ TN

1600h – 1610h Tea Break
 1610 h -1630 h Auditors' review
 1630 h – 1700 h Closing Meeting (Scope confirmation, Acknowledgement of NCRs/ Handing over of report/ Use of Logo)

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Reviewed and approved by : Director

Issued by : Management Representative

Tharindu

From: Tharindu <tharindu@indexpo.lk>
Sent: Wednesday, January 25, 2023 6:51 PM
To: 'wasantha zoysa'
Cc: 'aruna amaradasa'; 'promila@indexpo.lk'; 'isuru@indexpo.lk'; 'Yasas'; 'Sri Lanka Quality'; 'Tharisha'
Subject: SLA Spice - ISO 22000:2018 Surveillance I audit plan, safety guideline and customer satisfaction form
Attachments: Audit Plan - Surveillance I - SLA Spice.pdf; SAFETY GUIDELINES FOR THE AUDITS.PDF; QP-10-F-02 Customer Satisfaction Survey.pdf

Dear Mr. Rajitha,

please find the Audit plan and safety guideline attached herewith. If there are any objections with regard to any of the issues or for any information / clarification, please feel free to contact our Assistant Certification Manager (Mr. Isuru Ilangakoon) immediately.

Otherwise please confirm the audit plan.

Thank you!

Warm Regards,



Tharindu Hettiarachchi
Technical Executive

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