



IND-EXPO CERTIFICATION LIMITED  
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
ATTENDANCE RECORD

OPENING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/  
Special Audit

Name of the Organization ..... Jasmine Valley Tea Factory .....

Date of Assessment: ..... 21/10/2021 .....

	NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	Prasanna Ramya	Q/Officer		[Signature]
2	H. Rajitha	Factory Manager		[Signature]
3	Janaka Vidharan	Facrope		[Signature]
4	K. Harsha Ganap	st. Insp		[Signature]
5	Buddhika Sajeevaris	Team Leader		[Signature]
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**IND-EXPO CERTIFICATION LIMITED  
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
ATTENDANCE RECORD**

**CLOSING MEETING**

Stage I/ Stage II/ ~~Final Assessment/ Surveillance/ Recertification/ Witness Audit/ Special Audit.~~

Name of the Organization ..... Jasmine Valley Tea Factory .....

Date of Assessment: ..... 21/10/2021 .....

NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1 Prasaanna Panayat	R/officer (RAO)		
2 H. Rishabh	Factory Manager		
3 Janaka Vilharani	Factor Office		
4 K. Hanisha Chunge	mf. Ofc sf.		
5 Budalika Sajewari			
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