



IND-EXPO CERTIFICATION LIMITED  
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
ATTENDANCE RECORD

OPENING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/  
Special Audit

Name of the Organization Mermaid Hotel and Club

Date of Assessment: 2022/01/05

|    | NAME OF ATTENDEE       | DESIGNATION           | DEPT./SECTION | SIGNATURE |
|----|------------------------|-----------------------|---------------|-----------|
| 1  | D. D. Ganegoda         | General Manager       | Admin         |           |
| 2  | Philan Hathnagoda      | Accountant            | Finance       |           |
| 3  | Dileepa Manimelwadu    | Mtc Engineer          | Engineering   |           |
| 4  | Sasanka Rodrigo        | Front Office Manager  | Front Office  |           |
| 5  | Dananjaya Phirimane    | sup chf. Main Kitchen | Main Kitchen  |           |
| 6  | malika Weerasinghe     | F&B manager           | F&B           |           |
| 7  | Aruna Amaradasa        | Auditor TL            | Indeexp       |           |
| 8  | Tharindu Hettiarachchi | Auditor               | Ind-Expo      |           |
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IND-EXPO CERTIFICATION LIMITED  
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
ATTENDANCE RECORD

CLOSING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/  
Special Audit

Name of the Organization ... Mermaid Hotel and Club .....

Date of Assessment: 2022/01/05 .....

| NAME OF THE ATTENDEE                 | DESIGNATION          | DEPT./SECTION | SIGNATURE |
|--------------------------------------|----------------------|---------------|-----------|
| 1 <sup>st</sup> Dananjaya Phirimanno | sous chef            | Main kitchen  |           |
| 2 D. D. Ganegoda                     | General Manag        | - Admin -     |           |
| 3 Dileepa Manimelwadu                | Mtc Engineer         | Engineering   |           |
| 4 Sasanka Rodrigo                    | Front Office Manager | Front Office  |           |
| 5 Malika Jainisil Le                 | FRB Manag            | FRB           |           |
| 6 Aruna Amaredeva                    | Auditor T/L          | Indexpo       |           |
| 7 Tharindu Hettiarachchi             | Auditor              | Ind-Expo      |           |
| 8                                    |                      |               |           |
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