

INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN RECERTIFICATION - QMS

Name of the organization: Polypackaging Industries (Pvt) Ltd
Assessment site: Heraliyawala Industrial park, Heraliyawala, Kurunegala
Type of audit: Recertification
Applicable standard: ISO 9001 : 2015
Scope: Activities pertaining to design, development, manufacturing and marketing of flexible Packaging material.
Objective: To determine compliance of the QMS with the requirements of ISO 9001:2015
Date of Audit: 2021-08-05 & 06
Audit Criteria : ISO 19011:2018, other applicable regulatory requirements.

Audit Team

<u>Name</u>	<u>Position</u>
Mr. Isuru Ilangakoon (II)	Team Leader
Mr. Mohamed Asif (MA)	Team Member
Ms. Buddhika Sajeewani (BS)	Team Member

Day 1: 2021-08-05

0930 h – 0945 h Opening meeting
 0945 h - 1000 h Tea Break

Time	Management	Management/HR	Management
1000 h -1200 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of QMS (4.3) QMS and its Processes (4.4)	Resources (7.1) General (7.1.1) People (7.1.2) Infrastructure (7.1.3)	Communication (7.4) Organizational knowledge (7.1.6)
	II	MA	BS
1200 h – 1300 h	Management Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2.1) Communicating Quality Policy (5.2.2) Organizational roles, responsibilities and authorities (5.3)	Management Documented information (7.5) Environment for the operation of processes (7.1.4)	Management Monitoring, measurement, analysis and evaluation (9.1) General (9.1.1) Internal Audit (9.2) Analysis and evaluation (9.1.3)
	II	MA	BS

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Issue No. : 02

Issue Date : 2017-03-21

Revision No: 01

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1300 h – 1345 h	LUNCH		
	Management	Process	Management/HR
1345 h – 1500 h	Actions to address risk & Opportunities (6.1) Quality objectives & Planning to achieve them (6.2) Planning of changes (6.3)	Operational planning & control (8.1) Requirements for products & services (8.2) Design & Development of products & Services (8.3)	Management Review (9.3) Competence (7.2) Awareness (7.3)
	II	MA	BS
1500 h– 1630 h	Management/ Process	Process	Process
	Monitoring & measuring recourses (7.1.5) Measuring traceability (7.1.5.2) Production & service provision (8.5) Release of products & services (8.6) Control of nonconforming outputs (8.7)	Control of externally provided processes, products & Services (8.4)	General (10.1) Nonconformity and corrective action (10.2) Continual improvements (10.3)
	II	MA	BS

1630 h -1645 h Auditors' review

Day 2: 2021-08-06

Time	Management	Management/HR	Management/Process
0930 h -1200 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of QMS (4.3) QMS and its Processes (4.4)	Resources (7.1) General (7.1.1) People (7.1.2) Infrastructure (7.1.3) Environment for the operation of processes (7.1.4)	Documented information (7.5) Organizational knowledge (7.1.6)
	II	MA	BS
1200 h – 1300 h	Management	Management	Management/ Marketing & Sales
	Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2.1) Communicating Quality Policy	Operational planning & control (8.1) Requirements for products & services (8.2) Design & Development of	Monitoring, measurement, analysis and evaluation (9.1) General (9.1.1) Internal Audit (9.2) Management Review (9.3)

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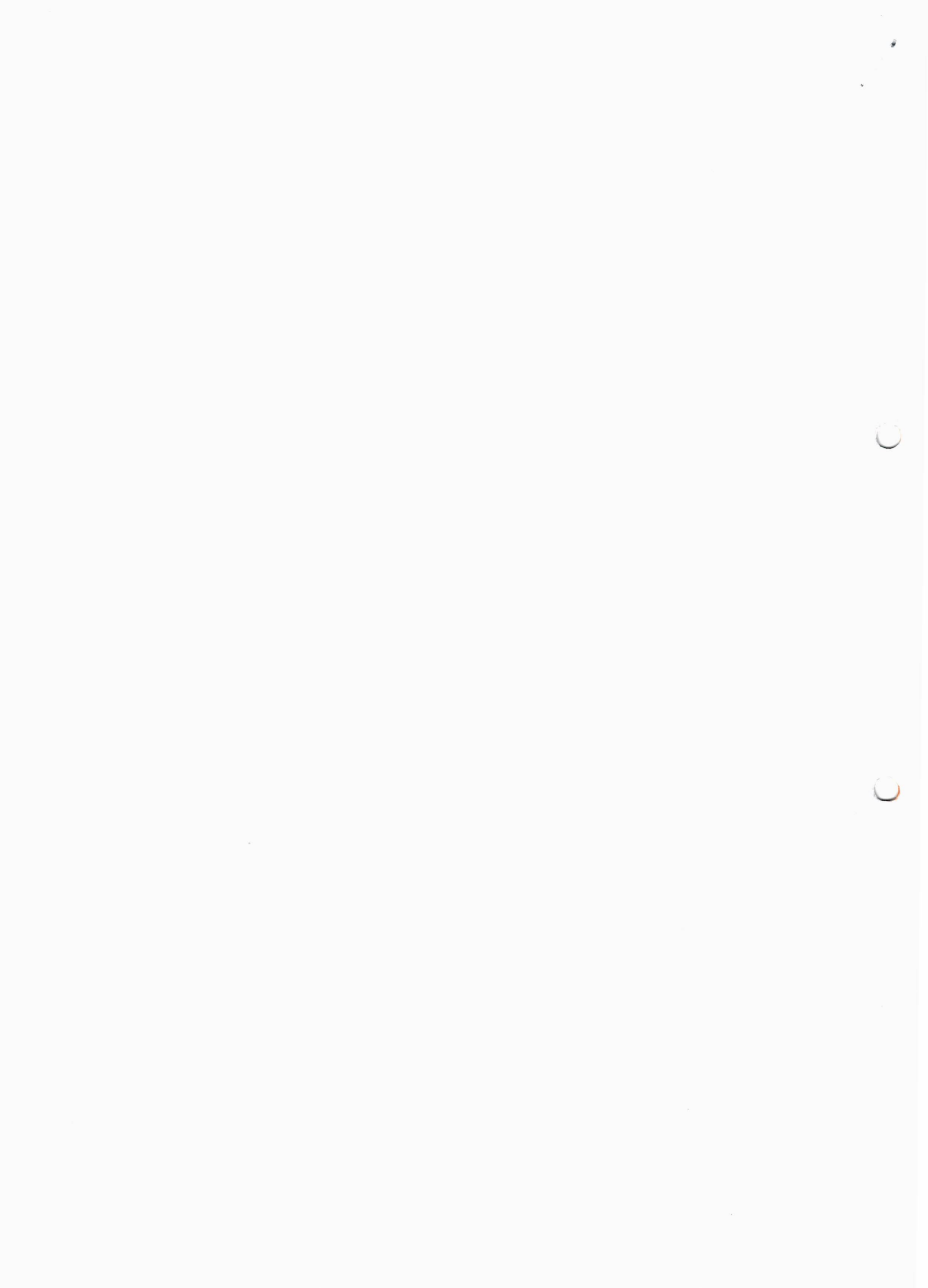
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	(5.2.2) Organizational roles, responsibilities and authorities (5.3)	products & Services (8.3)	Customer satisfaction (9.1.2) Analysis and evaluation (9.1.3)
	II	MA	BS
1300 h – 1345 h	LUNCH		
	Management	Site	Management/HR
1345 h – 1500 h	Actions to address risk & Opportunities (6.1) Quality objectives & Planning to achieve them (6.2) Planning of changes (6.3)	Monitoring & measuring recourses (7.1.5) Measuring traceability (7.1.5.2)	Competence (7.2) Awareness (7.3) Communication (7.4)
	II	MA	BS
1500 h– 1630 h	Site	Site	Site
	Production & service provision (8.5) Release of products & services (8.6) Control of nonconforming outputs (8.7)	Control of externally provided processes, products & Services (8.4) Communication (7.4) Quality objectives & Planning to achieve them (6.2).	General (10.1) Nonconformity and corrective action (10.2) Continual improvements (10.3)
	II	MA	BS

**1630 h – 1700 h Closing meeting (Confirmation of Scope/ Acknowledgement of NCRs/ Use of logo/
Handing over of report)**

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