

**INDEXPO CERTIFICATION LIMITED**  
**MANAGEMENT SYSTEMS CERTIFICATION SCHEME**  
**AUDIT PLAN STAGE I- QMS**

**Name of the organization:** Eururopa Quality Foods Ltd.  
**Assessment site:** No 23, Templeburg Industrial Estate, Panagoda, Homagama.  
**Type of audit:** Stage I  
**Applicable standard:** ISO 9001 : 2015  
**Scope:** Manufacturing of and supply dehydrated fruits, vegetables, herbs, fruit juices, vegan products and soy based products.

**Objective:** To determine compliance & readiness of the QMS with the requirements of ISO 9001:2015  
**Date of audit:** 2020.08.19

**Audit Team**

<u>Name</u>	<u>Position</u>
Mr. Shantha Kuruppumullage(SK)	Team Leader

0930 h – 1000 h Review of documents  
 1000 h – 1030 h Opening meeting  
 1030 h – 1045 h Tea Break

Time	Management/HR
1045 h -1230 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of QMS (4.3) QMS and its Processes (4.4) Resources (7.1) General (7.1.1) People (7.1.2) Infrastructure (7.1.3) Environment for the operation of processes (7.1.4) Monitoring & measuring recourses (7.1.5) Organizational knowledge (7.1.6)
	SK
1230 h – 1300 h	Management/HR
	Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2) Organizational roles, responsibilities and authorities (5.3) Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5) Monitoring, measurement, analysis and evaluation (9.1)
	SK
1300 h – 1345 h	LUNCH
	Management /Sales
1345 h – 1500 h	Actions to address risk & Opportunities (6.1) Quality objectives & Planning to achieve them (6.2) Planning of changes (6.3) General (9.1.1) Customer satisfaction (9.1.2) Analysis and evaluation (9.1.3) Internal Audit (9.2) Management Review (9.3)
	SK

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1500 h– 1630 h	<b>Management/Process</b>
	Operational planning & control (8.1) Requirements for products & services (8.2) Design & Development of products & Services (8.3) Control of externally provided processes, products & Services (8.4) Production & service provision (8.5) Release of products & services (8.6) Control of nonconforming outputs (8.7) General (10.1) Nonconformity and corrective action (10.2) Continual improvements (10.3)
	SK

1630 h -1645 h    Auditors' review

1645 h – 1715 h    Closing meeting (Confirmation of Scope/ **Use of logo**/ Handing over of report)

