

From: Isuru Ilangakoon <isuru@indexpo.lk>

Sent: Monday, November 25, 2024 12:19 PM

To: 'Amith Keragala' <amithk@masholdings.com>; 'Bimsara Bandara' <bimsarab@masholdings.com>

Cc: 'shantha@indexpo.lk' <shantha@indexpo.lk>; 'kapila520@yahoo.com' <kapila520@yahoo.com>; 'aruna@indexpo.lk' <aruna@indexpo.lk>; 'buddhika@indexpo.lk' <buddhika@indexpo.lk>; 'Promila Jayarajh' <promila@indexpo.lk>; 'Dinushi' <dinushi@indexpo.lk>

Subject: OHSAS Audit - TEXO (PVT) LTD

Dear Amith,

Please note that the OHSAS audit at TEXO (PVT) LTD has been scheduled on 2024.11.29. safety guidelines attached herewith.

Please share the following latest documents 3 days prior to the audit (Please disregard if the documents are already shared)

ISO 45001:2018

- a) Scope of the organization***
- b) OHSAS Policy***
- c) OHSAS Objectives***
- d) HIRA, Policies & procedures for implementation***
- e) Identified of the key hazards and OH&S risks associated with processes***
- f) Latest Internal audit report & Management Review***
- g) If chemical are used : chemical inventory, identified risk including compatibility***

Please be kind enough to complete the attached customer survey on the audit date and forward it to info@indexpo.lk. The certificate or continuation letter will be awarded only after submission of Customer satisfaction form.

SAFETY GUIDELINES FOR THE TRANSPORT OF THE AUDITORS