

The Director/CEO,  
Ind-Expo Certification Ltd,  
CNCI Secretarial,  
Apt # 20, 1<sup>st</sup> Floor,  
Galle Face Court 02,  
Colombo 03,  
Sri Lanka.

for office use

DATE RECEIVED	
REFERENCE NUMBER	
NEW CERTIFICATION	
RE-CERTIFICATION	
REVIEWING OFFICER	

**1. GENERAL:**

1.1. Registered Name of the Applicant Organization: ...SHANEES FOOD PRODUCTS .....

1.2. Address (Head Office): NO: 17/A/1/1, VIHARA MAWATHA, KOLONNAWA .....

Telephone: ...011-2534411..... Fax:..... E-mail shanees2000@gmail.com.....

1.3. Contact Person of the Organization:

a) Nominee 1:

Name :...Gamini Amarasinghe.....  
Designation :...Proprietor.....  
Telephone :...0777034324.....  
Fax :.....  
E-mail :...shanees2000@gmail.com.....

b) Nominee 2:

Name :...M. Mujeeburrahman.....  
Designation :...Product Development Manager.....  
Telephone :...0774272027.....  
Fax :.....  
E-mail :...mujeeurahman@gmail.com.....

1.4. Legal status of the organization :

- a) Registration authority: ...Provincial Registrar of Companies – Western Province.....  
b) Registration number: ...WU3449 ..... Date: ...11 February 2001.

1.5. VAT registration number: .....N/A.....

**2. REQUESTED MANAGEMENT SYSTEM CERTIFICATION:**

- GMP     HACCP;     ISO 22000: 2018;     ISO 9001: 2015;     ISO 14001: 2015;  
 ISO 45001: 2018;     ISO 50001: 2011



### 3. APPLICABLE LOCATION(S) FOR THE CERTIFICATION:

[Please indicate the permanent physical locations (subsidiaries, branches, warehouses etc.) registered under the Applicant Organization, which are to be included in the certification. Attach a separate sheet for temporary locations (eg. Construction Projects)] [If required Please attach a separate sheet]

Name & Address	Telephone/Fax/E-mail
SHANEES FOOD PRODUCTS 17/A/1/1, VIHARA MAWATHA, KOLONNAWA SRI LANKA	+94112534411 Shanees2000@gmail.com

### 4. DEPARTMENTS/DIVISIONS APPLICABLE AND NUMBER OF EMPLOYEES:

Departments/Divisions (eg.: Management, Design, Production, Quality Assurance, Human Resources, etc.)	Total Effective Number of Employees**				Number of employees working on each shift and time of shift		
	Full Time Employee	Part Time Employee	Casual Employee	Sub Contracted Employee	Shift 1 & time	Shift 2 & time	Shift 3 & time
Head Office:	04		05				
Location 1							
Location 2							
Location 3							
Total	04		05				

[If required Please attach a separate sheet]

\*\* The effective number of employees consists of all full time employees involved within the scope of certification including those working on each shift. Non-permanent (seasonal, temporary and contracted employees) and part time employees who will be present at the time of the audit shall be included in this number.

**5. LEGAL & OTHER OBLIGATIONS OF THE COMPANY**

[Please indicate the legal obligations to be abide by the Applicant Organization] (eg: CEA regulations, CDDA regulations, industry specific regulations, compulsory product certifications etc.)

.....  
.....  
.....  
.....  
.....  
.....

**6. CORE INFORMATION**

6.1. System of the organization (ex. Quality Management System, Food Safety Management System, Environmental Management System ,etc) is developed by: [outside consultant(s) and/or organization itself]  
If you used service from consultant mentioned the name of consultant.

.....FOOD SAFETY MANAGEMENT SYSTEM Developed by Nikeshala Marasinghe.....

6.2. Type of certification [New Certification or Recertification] and required certification (Accredited certificate or Non Accredited certificate):

Note: Non Accredited certificates will be issued only for scope where Ind-expo does not process accreditation)

.....NEW CERTIFICATION.....

6.2.1 How long has the Management system been in place?

.....ONE MONTHS.....

6.2.2 If Recertification;

- a) Date of first certification: .....N/A.....
- b) Validity period of previous certification: .....N/A.....
- c) Scope of previous certification: .....N/A.....
- d) Major changes done in the Management System during the previous year [if any]: ...N/A.....



6.3. Description of products manufactured and/or services offered/Nature of the Business:

.....Katta Sambol, Maldives Fish Sambol, Chili Paste, Coconut Sambol, Kochchl Sambol, Fruit Juice (Woodapple, Mixed Fruit & , Mago) and Fruit Jam (Woodapple, Mixed Fruit, Mango).....

6.4. Markets Serving (at present): [ Local only, Local and International (note down the countries), International only (note down the countries)]

...EXPORT ONLY. KOREA, Germany, ITALY & QATAR.....

6.5. Description of manufacturing processes and/or services which has been outsourced to the external party:

6.6. Description of products manufactured and/or services offered which are to be excluded from the scope of the certification:

.....N/A.....

6.7. Desired scope of the certification:

...Activities pertain in to Manufacturing of Katta Sambol, Maldives Fish Sambol, Chili Paste, Coconut Sambol, Kochchi Sambol, Fruit Juice (Woodapple, Mixed Fruit & , Mago) and Fruit Jam (Woodapple, Mixed Fruit, Mango).....

**6.8 . Reason for the certification:**

.....BUYER'S REQUIREMENT.....  
.....  
.....

**6.9. Preferred language to conduct audit:**

Sinhala       English       Tamil

**7. DOCUMENTED INFORMATION**

Please submit copies of the following documents along with the duly perfected Application.

**7.1 HACCP**

- a) Scope of the organization
- b) HACCP plans, Policies & Procedures for implementation

**7.2 ISO 22000:2005/ISO 22000:2018**

- a) Scope of the organization
- b) HACCP plans, Policies & Procedures for implementation
- c) Food Safety Policy and objectives

**7.3 ISO 9001:2015**

- a) Scope of the organization, and justification for applicability ,
- b) Documented information to support the operation of processes of the organization,
- c) Quality Policy,
- d) Quality Objectives,
- e) Operational planning and control.
- f) Any other documented information (ex: Business plan, vision and mission, corporate strategies)

**7.4 ISO 14001:2015**

- a) Scope of the organization, and justification for any exclusion ,
- b) Environmental Policy ,
- c) Environmental Objectives,
- d) Operational planning and control.
- e) Environmental Aspect and Impact Evaluation

**7.5 ISO 45001:2018**

- a) Scope of the organization ,
- b) OHSAS Policy ,
- c) OHSAS Objectives,
- d) HIRA, Policies & procedures for implementation,
- e) Operational planning and control.

7.6 ISO 50001:2011

- a) Scope of the organization,
- b) Energy policy, objectives, targets and energy management action plan
- c) Energy review, energy performance & energy performance indicators
- d) Operational control

### 8. DECLARATION BY APPLICANT

8.1 I/We have read and understood the Terms and Conditions for certification (IMSM/TCC/01) of Ind-Expo certification scheme.

8.2 Should any initial enquiry be made by the Certifying Authority, I/We agree to extend to the Certifying Authority all required facilities at my/our command and I/We agree to pay all costs involved prior to the grant of the Certificate.

8.3 I/We will not hold liable either the Ind-Expo Certification Ltd or those having a function in its activities for damages resulting from the consideration of the application for certification, including the possible rejection.

Date : ... 23<sup>rd</sup> October 2021 .....

Signature 

Name : ... Gamini Amarasinghe .....

Designation : Proprietor .....

For and on behalf of ..... SHANEES FOOD PRODUCTS .....  
[Name of the Applicant Organization]