

Name of the organization : Shanees Food Products
Assessment site : No. 17/A/1/1, Vihara Mawatha, Kolonnawa
Type of audit : Stage II
Applicable standard : ISO 22000:2018
Scope : Activities pertaining to manufacturing of kata sambol, Maldives fish sambol, chilli paste, coconut sambol, kochchi sambol, fruit juice (woodapple, mixed fruit, mango) and fruit jam (woodapple, mixed fruit, mango)
Objective : To determine compliance of the FSMS with the requirements of ISO 22000:2018
Date of audit : 11.11.2021
Audit Criteria : ISO 22000:2018, ISO 19011:2018 Relevant regulatory requirements
Audit team :
 Mr. Aruna Amaradasa (AA) Team Leader

0930 h – 0945 h Opening meeting
 0945 h – 1015 h Review of documents
 1015 h – 1130 h Visit to the site

Time	Management	Management
1130 h -1215 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of FSMS (4.3) FSMS and its Processes (4.4)	Leadership and commitment (5.1) Policy (5.2) Organizational roles, responsibilities and authorities (5.3)
	AA	AA
1215 h – 1300 h	Management/ Production	Management/ Production
	Actions to address risks and opportunities (6.1) Objectives of the FSMS and planning to achieve them (6.2) Planning of changes (6.3)	Operational planning and control (8.1) Emergency preparedness and response (8.4)
	AA	AA
1300 h – 1330 h	LUNCH	
1330 h – 1415 h	Resources (7.1) Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5)	Hazard control (8.5) Updating the information specifying the PRPs and the hazard control plan (8.6) Control of monitoring & measuring (8.7)
	AA	AA
1415 h – 1500 h	Management/ Production	Management/ Production
	Prerequisite programs (8.2) Traceability system (8.3)	Verification related to PRPs and hazard control plan (8.8) Control of product and process nonconformities (8.9)
	AA	AA
1500h – 1600 h	Management	Management/ Production
	Monitoring, measurement, analysis and evaluation (9.1) Internal Audit (9.2) Management review (9.3)	Nonconformity and corrective action (10.1) Continual improvement (10.2) Update to the food safety management system (10.3)
	AA	AA

1600 h -1630 h Auditors' review
 1630 h – 1700 h Closing Meeting (Scope confirmation, Acknowledgement of NCRs/ Handing over of report/ Use of Logo)

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Reviewed and approved by : Director

Issued by : Management Representative

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