

OPENING MEETING

Stage I / Stage II / Final Assessment / Surveillance / Recertification / Witness Audit /
 Special Audit

Name of the Organization Quick grow natural products

Date of Assessment: 2018-10-13

	NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	S. P. Sunethra Dammika.	General Manager.		<i>S. Dammika</i>
2	Aruna Sanjeewa.	Factory Manager.	Factory	<i>Aruna</i>
3	C. A. Wijethunga.	Admin Manager.	Office.	<i>C. A. Wijethunga</i>
4	Shayamali Madushika	Accountant.	Office.	<i>Shayamali</i>
5	E. T. Dikshithi.	Admin Officer.	Office.	<i>E. T. Dikshithi</i>
6	W. W. Mihiri Fernando	Auditor	Ind-Expo	<i>W. W. Fernando</i>
7	D. N. S. Kanesapumullage	Team Leader	Ind-Expo	<i>D. N. S. Kanesapumullage</i>
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Reviewed & Approved By : Director

Issue No : 05

Issued Date : 2016.08.03

Issued by : Management Representative

**IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDENCE RECORD**

CLOSING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/ Recertification/ Witness Audit/ Special Audit

Name of the Organization Quick Green natural products

Date of Assessment: 2018-10-30

	NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	<u>Shyameli Madushika.</u>	<u>Accountant</u>	<u>Office</u>	<u>[Signature]</u>
2	<u>Sugath Edirisinghe</u>	<u>Supervisor</u>	<u>Factory</u>	<u>[Signature]</u>
3	<u>Aruna Sanjeewa</u>	<u>Factory Manager</u>	<u>Factory</u>	<u>[Signature]</u>
4	<u>Thushari Dilrukshi</u>	<u>Admin Officer</u>	<u>Office.</u>	<u>[Signature]</u>
5	<u>S.P.S. Dhammika.</u>	<u>General Manager</u>		<u>Dhammika</u>
6	<u>D.N.S. Kumppumulla</u>	<u>Team Leader</u>	<u>Ind-Expo</u>	<u>[Signature]</u>
7	<u>Mihiri Fernando</u>	<u>Auditor</u>	<u>Ind-Expo</u>	<u>[Signature]</u>
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