INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN STAGE II - QMS

Name of the organization:	Manulas Pest Control & Fumigation (Pvt) Ltd
Assessment site:	No. 38/1/4, Sangarama, Siddamula, Piliyandala
Type of audit:	Stage II
Applicable standard:	ISO 9001 : 2015
Scope:	Pest Management & Fumigation services including Disinfection and Sanitization.
Objective:	To determine compliance of the QMS with the requirements of ISO 9001:2015
Date of Audit:	2022-10-28

Audit Team

Name		**Position**
Mr. Aruna Amaradasa	(AA)	Team Leader
Mr. Isuru Ilangakoon	(II)	Team Member

0930 h – 0945 h - Opening meeting
0945 h – 1000 h - Tea Break

Time	Management	Management/HR
1000 h - 1200 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of QMS (4.3) QMS and its Processes (4.4)	Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2) Organizational roles, responsibilities and authorities (5.3)
	AA	II
1200 h – 1300 h	**Management**	**Management/HR**
	Actions to address risk & Opportunities (6.1) Quality objectives & Planning to achieve them (6.2) Planning of changes (6.3)	Resources (7.1) General (7.1.1) People (7.1.2) Infrastructure (7.1.3) Environment for the operation of processes (7.1.4) Organizational knowledge (7.1.6) Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5)
	AA	II
1300 h – 1345 h	**LUNCH**	
	Process	**Sales/Management**
1345 h – 1500 h	Operational planning & control (8.1) Requirements for products & services (8.2) Design & Development of products & Services (8.3)	General (9.1.1) Customer satisfaction (9.1.2) Analysis and evaluation (9.1.3) Internal Audit (9.2) Management Review (9.3)
	AA	II
1500 h– 1630 h	**Stores/Process**	**Process**
	Control of externally provided processes, products & Services (8.4) Production & service provision (8.5) Release of products & services (8.6) Control of nonconforming outputs (8.7) Monitoring & measuring recourses (7.1.5)	General (10.1) Nonconformity and corrective action (10.2) Continual improvements (10.3)
	AA	II

1630 h - 1700 h Auditors' review
1700 h – 1730 h Closing meeting (Confirmation of Scope/ Acknowledgement of NCRs/ **Use of logo**/ Handing over of report)