

OPENING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/
Special Audit

Name of the Organization Agarakanda Tea Factory

Date of Assessment: 2023/10/11

	NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	M. J. STEPHEN	MANAGER	ESTATE	<i>[Signature]</i>
2	Nishanka Yainne	ASST Manager	Estate	<i>[Signature]</i>
3	Asanka Gnanasekara	Sr. Asst. f/o	Factory	<i>[Signature]</i>
4	Nimandha Jayasinghe	ISO consultant	-	<i>[Signature]</i>
5	Isum Ilangakoon	QIL	Ind-mpo	<i>[Signature]</i>
6	Anuruddha Yasas	T/M	im	<i>[Signature]</i>
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Doc. No : QP-05-L-01

Issue No : 05

Issued Date : 2016.08.03

Rev No : 00

Rev Date : 00

Reviewed & Approved By : Director

Issued by : Management Representative



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDENCE RECORD

CLOSING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/
Special Audit

Name of the Organization Agarakanda Tea Factory

Date of Assessment: 2023/10/11

	NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	M. J. STEPHEN	MANAGER	ESTATE	
2	Nishantha Yamae	ACSI Manager	Estate	
3	Asanka Gunasekara	Snr. Asst. P/O.	Factory	
4	M. Manoj	PFWD	Estate	
5	Isuru Hlangakoon	QC	Factory	
6	Anuruddha Yasu	T/M	"	
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