

**Name of the organization:** Torento Engineering (Pvt) Ltd  
**Assessment site:** No 2/A, Weboda East, Weboda  
**Type of audit:** Stage I  
**Applicable standard:** ISO 9001 : 2015  
**Scope:** Activities pertaining to Manufacturing of Industrial machines.  
**Objective:** To determine compliance of the QMS with the requirements of ISO 9001:2015  
**Date of Audit:** 2018-10-29

**Audit Team**

<u>Name</u>	<u>Position</u>
Mr. D. N. S. Kuruppumullage(DNSK)	Team Leader
Ms. Mihiri Fernando (MF)	Team Member

0930 h – 1000 h - Opening meeting  
 1000 h – 1030 h - Review of documents  
 1030 h – 1045 h - Tea Break

<u>Time</u>	<u>Management</u>	<u>Management/HR</u>
1045 h - 1200 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of QMS (4.3) QMS and its Processes (4.4)	Resources (7.1) General (7.1.1) People (7.1.2) Infrastructure (7.1.3) Environment for the operation of processes (7.1.4) Monitoring & measuring recourses (7.1.5) Organizational knowledge (7.1.6)
	DNSK	MF
1200 h – 1300 h	<b>Management</b> Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2) Organizational roles, responsibilities and authorities (5.3)	<b>Management/HR</b> Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5) Monitoring, measurement, analysis and evaluation (9.1)
	DNSK	MF
1300 h – 1345 h	<b>LUNCH</b>	
1345 h – 1500 h	<b>Management</b> Actions to address risk & Opportunities (6.1) Quality objectives & Planning to achieve them (6.2) Planning of changes (6.3)	<b>Sales/Management</b> General (9.1.1) Customer satisfaction (9.1.2) Analysis and evaluation (9.1.3) Internal Audit (9.2) Management Review (9.3)
	DNSK	MF
1500 h– 1630 h	<b>Management/Process</b> Operational planning & control (8.1) Requirements for products & services (8.2) Design & Development of products & Services (8.3) Control of externally provided processes, products & Services (8.4) Production & service provision (8.5) Release of products & services (8.6) Control of nonconforming outputs (8.7)	<b>Management/Process</b> General (10.1) Nonconformity and corrective action (10.2) Continual improvements (10.3)
	DNSK	MF

1630 h - 1700 h Auditors' review  
 1700 h – 1730 h Closing meeting (Confirmation of Scope/ Acknowledgement of NCRs/ Use of logo/ Handing over of report)

Doc. No. : QP-05-PL-04

Issue No. : 06

Issue Date : 2017-03-21

Revision No: 00

Revision Date: --

Reviewed and approved by : Director

Issued by : Management Representative

Page 01 of 01