



**INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN STAGE II- QMS**

Name of the organization: Toronto Engineering (Pvt) Ltd
 Assessment site: No 2/A, Weboda East, Weboda
 Type of audit: Stage II
 Applicable standard: ISO 9001 : 2015
 Scope: Activities pertaining to Manufacturing of Industrial machines.
 Objective: To determine compliance of the QMS with the requirements of ISO 9001:2015
 Date of Audit: 2018-11-12

Audit Team

Name	Position
Mr. D. N. S. Kuruppumullage(DNSK)	Team Leader
Ms. Mihiri Fernando (MF)	Team Member
Mr. Widya Karunarathne	Observer

0930 h – 1000 h - Opening meeting
 1000 h – 1030 h - Review of documents
 1030 h – 1045 h - Tea Break

Time	Management	Management/HR
1045 h - 1200 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of QMS (4.3) QMS and its Processes (4.4)	Resources (7.1) General (7.1.1) People (7.1.2) Infrastructure (7.1.3) Environment for the operation of processes (7.1.4) Organizational knowledge (7.1.6)
	DNSK	MF
1200 h – 1300 h	Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2) Organizational roles, responsibilities and authorities (5.3)	Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5) Monitoring, measurement, analysis and evaluation (9.1)
	DNSK	MF
1300 h – 1345 h	LUNCH	
1345 h – 1500 h	Actions to address risk & Opportunities (6.1) Quality objectives & Planning to achieve them (6.2) Planning of changes (6.3)	General (9.1.1) Customer satisfaction (9.1.2) Analysis and evaluation (9.1.3) Internal Audit (9.2) Management Review (9.3)
	DNSK	MF
1500 h – 1630 h	Operational planning & control (8.1) Requirements for products & services (8.2) Design & Development of products & Services (8.3) Control of externally provided processes, products & Services (8.4) Production & service provision (8.5) Release of products & services (8.6) Control of nonconforming outputs (8.7) Monitoring & measuring recourses (7.1.5)	General (10.1) Nonconformity and corrective action (10.2) Continual improvements (10.3)
	DNSK	MF

1630 h - 1700 h Auditors' review
 1700 h – 1730 h Closing meeting (Confirmation of Scope/ Acknowledgement of NCRs/ Use of logo/ Handing over of report)

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 Revision No: 00 Revision Date: --

Reviewed and approved by : Director Issued by : Management Representative