

OPENING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/
Special Audit

Name of the Organization Shannon Estate

Date of Assessment: 2023-10-08

	NAME OF ATTENDEE	DESIGNATION	DEPT/SECTION	SIGNATURE
1	D.M.C. Dissanayake	Hed factory officer	Hed of Department	
2	A. Kokilaraj	Snr Ass. Fact Off.	Siting	A. Kokilaraj
3	A. Marfin	Asst Factory officer	Green Loop Weighing	
4	A. Alexander	Asst factory officer	Rolling Run	Jay
5	K. Raveendrykumar	Asst. Fact Offi	Firing	
6	J.M.S.D. Weerawardhana	consultant management	-	
7	Dsury Ilangakoon	IC	Ind-expo	
8	Anuruddha Yasas	Auditor Team Member	Ind-expo	
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Doc. No : QP-05-L-01

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Rev Date : 00

Reviewed & Approved By : Director

Issued by : Management Representative



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDANCE RECORD

CLOSING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/
Special Audit

Name of the Organization Shannon Estate

Date of Assessment: 2023.10.8

NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1 D.M.C. Dissanayaka	Hed factory officer	In charge. Dipulmit	
2 A. K. K. Ilang	Snr Asst FO	Siddu	A. K. K. Ilang
3 J.M.S.D. Weerawardhana.	Management consultant	-	
4 Isuru Dlangakoon	QC	Ind-expo	
5 Anuruddha Yasas	Auditor Team Member	Ind-expo	
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