

Corrective action:

Date of completion:

Remove all items near fire extinguishers.
Cover gas cylinders storage


.....
Auditee

2019-02-29
.....
Date

Verification of corrective action:

NC Closed/Open

Satisfied


.....
Auditor

2019-02-28
.....
Date

Effectiveness of corrective action:

.....
Auditor

.....
Date

Name of Organization: Lallans Sports Goods Manufactures (Pvt) Ltd

NC No. : 01 of 02

Section : Production

Team Leader : D.N.S. Kuruppmullage

Relevant Standard : ISO 9001:2015

Auditor :

Relevant Clause : 6.1

Date of audit : 2019-01-24

Relevant company document : _____

Non-conformity detected:

Category : Major/Minor

Company has identified safety of personnel working under the company, however it has been observed many unsafe activities in the workshop with accident risks.

eg. Fire points have been obstructed.

Unsecured gas cylinders have been kept vertically
Grinder covers have been removed.

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Auditor
Team Leader.....
Auditee

Correction:

Safety of the personnel working has identified.

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Auditee.....
Date

2019-02-03

Root cause for Non-conformity:

Lack of awareness about safety procedures

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Auditee.....
Date

2019-02-03

Corrective action:

Date of completion:

Prepare training plan for year 2019, according to the identified training needs.

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Auditee

.....
Date

2019-02-25

Verification of corrective action:

NC Closed/Open

Satisfactory closed.

.....
Auditor

.....
Date

2019-02-28

Effectiveness of corrective action:

.....
Auditor

.....
Date



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Name of Organization: Lallans Sports Goods Manufacturers (Pvt) Ltd

NC No. : 02 of 02

Section : HR

Team Leader : Mr. D.N.S. Kuruppumullage

Relevant Standard : ISO 9001:2015

Auditor : Mr. Isuru Illangakoon

Relevant Clause : 7.2

Date of audit : 24/01/2019

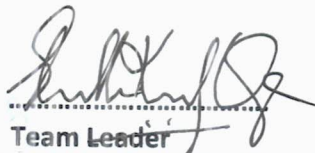
Relevant company document : Training File

Non-conformity detected:

Category : Major/Minor

There is no evidence that the company has taken action to provide training as per the identified training needs.


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Auditor


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Team Leader

.....
Auditee

Correction:

Training plan will be prepared for 2019


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Auditee

2019-02-20
.....
Date

Root cause for Non-conformity:

Lack of awareness about the requirement


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Auditee

2019-02-20
.....
Date

IND-EXPO CERTIFICATION LIMITED

MANAGEMENT SYSTEMS CERTIFICATION SCHEME

CORRECTIVE ACTION PLAN FOR NON-CONFORMITIES

For all non-conformities kindly complete this form and submit with evidence within two months.

Name of organization :

Type of audit : Stage II / Surveillance / Re-certification/Special audit (delete whichever is inapplicable)

Dates of audit :

NCR No.	Non-conformity	Corrective actions taken & Date of implementation	Evidence of implementation
01 of 01	Company has identified Safety of personnel working under the company unsafe activities in the work shop with accident risk. E.g. fire points have been constructed. Unsecured gas cylinders have been kept vertically. Grinders covers have been removed.	Remove all items near the fire extinguishers. Date: 20.02.2019 Cover gas cylinders storage location and place them properly. Date: 20.02.2019 Fix grinder covers properly Date: 20.02.2019	NC-01-I Five Extinguishers NC-01-II Gas Cylinder Storage Area NC-01-III Grinder Cover
02 of 02	There is no evidence that the company has taken action to provide training as per the identified training needs.	Prepare training plan for year 2019 according to the identified training needs	NC-02-I Training Plan

Signature of Management Representative / FSTL / EMR
Date: 25.02.2019

can be recovered

Signature of Team Leader/Lead Auditor

Date: 2019.02.28



NC-01!



NC - 9.11



NC-01.!!!

TRAINING PLAN

Doc No.: LL/ADM/R-04

YEAR-2019/2020

Date of Issue	01.05.2013
Date of Revision	00.00.0000
Revision No	00
Page No	01 Of 01

Ref. No.	Name of the Employee/ Group	Details of training program	Scheduled Dates/Month	Training Organization	Remarks
01	Welders	Welding techniques	March 2019	External Resource Person	
02	All staff	Team Work	April 2019	External Resource Person	
03	All staff	Documentation & Record Keeping	May 2019	Factory Manager	
04	Welders	Welding Technics	June 2019	External Resource Person	
05	All staff	ISO 9001 :2015	July 2019	External Resource Person	
06	Executive	Customer complaint Handling	August 2019	Marketing Manager	
07	Painters	Painting Technics	September 2019	External Resource Person	
08	All Staff	Handling PPEs	October 2019	External Resource Person	
09	Executives	Internal Auditing	November 2019	External Resource Person	
10	All new staff	Introduction to ISO 9001: 2015	December 2019	External Resource Person	
11	All Staff	Fire Drill	January 2020	Safety Tech Engineers (Pvt) Ltd	
08	Selected workshop staff	Bending / Cutting techniques	February 2020	Internal Training	
09					
10					
11					
12					
13					

Prepared By:-