

Corrective action

Date of completion:

details of meeting recorded in the log book  
and will be made further


  
.....  
Auditee

05/06/2014  
.....  
Date

Verification of corrective action

NC Closed/Open


There is evidence of implementy agreed corrective actions

  
.....  
Auditor

2014/06/08  
.....  
Date

Effectiveness of corrective action

Satisfactory

  
.....  
Auditor

2015-06-21  
.....  
Date



**IND-EXPO CERTIFICATION LIMITED**  
**MANAGEMENT SYSTEMS CERTIFICATION SCHEME**  
**NON-CONFORMITY REPORT**

**Name of Organization:** Win Stone School of Culinary Art (Pvt) Ltd

**NC No.:** 02 of 02

**Section :** Management

**Team Leader :** Mr. S C Bamunuarchchi

**Relevant Standard :** ISO 9001:2008

**Auditor :** Mr. S K Jirupumullage

**Relevant Clause :** 5.5.3

**Date of audit :** 2014/06/03

**Relevant company document :** System Manual

**Non-conformity detected**

**Category :** Major/Minor

No evidence found in internal meetings conducted as a means of internal communication activity among staff and faculty.

.....  
**Auditor**

  
 .....  
**Team Leader :**

**Correction:**


Introduced a log book

  
 .....  
**Auditee**

05/06/2014  
 .....  
**Date**

**Root cause for Non-conformity**

Though meetings are conducted details have not been recorded

  
 .....  
**Auditee**

05/06/2014  
 .....  
**Date**

DESPATCH NOTE: EV57710



48 Hours

DELIVER TO:  
Roshini Gunaratne  
Ind-Expo Certification Limited  
UNIDO Project  
Apt. 20, 1st Floor  
Galle Face Court 2  
SRI LANKA  
SRI LANKA

SENT FROM:  
CIEH  
Chadwick House  
15 Hatfields  
London  
SE1 8DJ  
Telephone: 0207 827 5800  
Batch: DF58828

Document Details

Rep	01	Order Date	25/06/09	Customer Reference	CIEH/CHG560586/9999	Our Ref	TN29562	Delivery Method	SOE	Account	017777	Due Date	26/06/09
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Line	Part No and Description	Quantity	To Follow
1	CH/4FNCP3 L4 FOOD CATERING EXAM PAPER	10	0
2	CH/4FNCAR L4 Food Safe Catering Assessment Record	1	0

PLEASE ENSURE ALL GOODS ARE CHECKED BEFORE SIGNING

Page 1

Date 05.06.2014

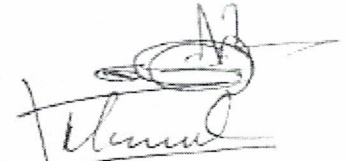

date. 05/06/2014

meeting was called. regarding the issue raised. For selecting the best student at the award ceremony.


Criteria developed is finalised to give marks 50% from practicals and 50% from Theory Exam.

lecturers present for the meeting

Lecturer incharge practical - coodeay  
lecturer incharge practical - Baber  
lecturer incharge food & Beverage  
Managing Director  
Director  
Secretary  
course co-ordinator.


meeting conducted by - MD

  
05/06/2014.



IND-EXPO CERTIFICATION LIMITED  
 MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
 NON-CONFORMITY REPORT

Corrective action

Date of completion:

The flow chart annexed to the Mammal  
 will be maintained as IT DE

*[Signature]*

Auditee

05/06/2014

Date

Verification of corrective action

NC Closed/~~Open~~

There is evidence of implementing agreed corrective actions.

*[Signature]*

Auditor

2014/06/08

Date

Effectiveness of corrective action

*Satisfactory*

*[Signature]*

Auditor

2015-06-21

Date



**IND-EXPO CERTIFICATION LIMITED  
MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
NON-CONFORMITY REPORT**

**Name of Organization:** Win Stone School of Culinary Art (Pvt) Ltd

**NC No.:** 01 of 02

**Section :** MR Office

**Team Leader :** Mr. S C Bamunuarchchi

**Relevant Standard :** ISO 9001:2008

**Auditor :**

**Relevant Clause :** 7.2 /4.2.3

**Date of audit :** 2014/06/03

**Relevant company document :** Quality Manual 7.2.2

**Non-conformity detected**

**Category :** Major/Minor

Revision status of annexure 3 – 'Flow chart for conducting course' is not evident.



.....  
**Auditor**

.....

**Team Leader :**

**Correction:**

flow chart for conducting courses inserted

.....  
**Auditee**

05/06/2014  
.....  
**Date**

**Root cause for Non-conformity**

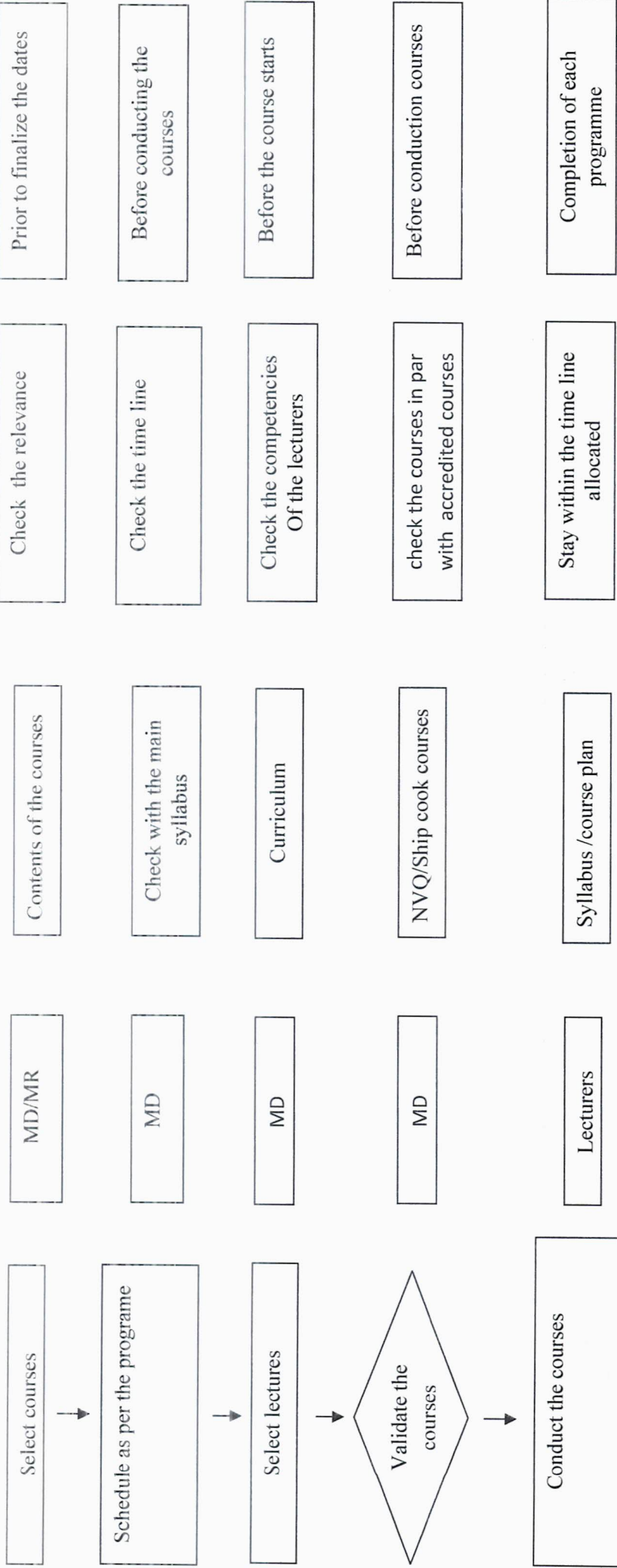
flow chart was not annexed to the manual

.....  
**Auditee**

05/06/2014  
.....  
**Date**

FLOW CHART FOR CONDUCTING COURSES

ACTIVITY → RESPONSIBILITY → REFERENCE → CRITICAL CONTROL POINTS → FREQUENCY



Reviewed and approved by : Managing Director

Issued by : Management Representative