INDEXPO CERTIFICATION LIMITED

MANAGEMENT SYSTEMS CERTIFICATION SCHEME AUDIT PLAN

SURVEILLANCE - FSMS

Name of the organization : Walawwatta Deniyaya (Pvt) Ltd
Assessment site : Deniyaya road, Waralla
Type of audit : Surveillance I
Applicable standard : ISO 22000:2018
Scope : Activities pertaining to manufacturing of black tea
Objective : To determine compliance of the FSMS with the requirements of ISO 22000:2018
Date of audit : 20.03.2023
Audit Criteria : ISO 22000:2018, ISO 19011:2018 and Relevant regulatory requirements

Audit team :
Mr. Tharindu Hettiarachchi (TH) Team Leader

0930 h – 0945 h Opening meeting
0945 h – 0950 h Tea Break
0950 h – 1015 h Review of documents & previous audit findings
1015 h – 1130 h Visit to the site

Time	Management	Management
1130 h -1215 h	Understanding the Organization and its context **(4.1)** Understanding the needs and expectation of interest parties **(4.2)** Determining the scope of FSMS **(4.3)** FSMS and its Processes **(4.4)**	Operational planning and control **(8.1)** Prerequisite programs **(8.2)**
	TH	**TH**
1215 h – 1300 h	**Management/ Production**	**Management/ Production**
	Actions to address risks and opportunities **(6.1)** Objectives of the FSMS and planning to achieve them **(6.2)** Planning of changes **(6.3)**	Traceability system **(8.3)** Emergency preparedness and response **(8.4)**
	TH	**TH**
1300 h – 1330 h	**LUNCH BREAK**	
1330 h – 1415 h	Resources **(7.1)** Competence **(7.2)** Awareness **(7.3)**	Hazard control **(8.5)** Control of monitoring & measuring **(8.7)**
	TH	**TH**
1415 h – 1500 h	**Management/ Production**	**Management/ Production**
	Communication **(7.4)** Documented information **(7.5)**	Verification related to PRPs and hazard control plan **(8.8)**
	TH	**TH**
1500 h – 1600 h	**Management**	**Management/ Production**
	Monitoring, measurement, analysis and evaluation **(9.1)** Internal Audit **(9.2)** Management review **(9.3)**	Nonconformity and corrective action **(10.1)** Continual improvement **(10.2)** Update to the food safety management system **(10.3)**
	TH	**TH**

1600h – 1610h Tea Break
1610 h -1630 h Auditors' review
1630 h – 1700 h Closing Meeting (Scope confirmation, Acknowledgement of NCRs/ Handing over of report/ Use of Logo)