



**IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION LIMITED
APPLICATION REVIEW CHECK LIST**

1. Name & address of applicant : Wilehena Tea Factory (Pvt) Ltd
Imaduma road, Hapur, Galle

2. Types of products manufactured/services offered : Black Tea

3. Management system certification applied for :

PLEASE TICK "X" THE APPROPRIATE CAGE.

	Yes	No	
4. Is it a new application ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Has the organization given the contact details?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6. Has the organization identified the applicable legal requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7. Is it a multisite organization?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8. If so, are the site locations given?	<input type="checkbox"/>	<input type="checkbox"/>	} NA
9. Is the product range of the site for each site given?	<input type="checkbox"/>	<input type="checkbox"/>	
10. Do the product range of the sites differ from the main site?	<input type="checkbox"/>	<input type="checkbox"/>	
11. Are the departments /sections/processes listed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. Has the scope been defined?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. Does the organization outsource any process related to the management to be certified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
14. Are there competent auditors available for the specified scope?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14.1 what is the complexity of the category (Low, medium, high, limited or special)	<input type="checkbox"/>	<input type="checkbox"/>	NA

14.2 List of auditor/ audit team as per the required team competency

(ISO 17021-3 for EMS, ISO 17021-10 for OHSAS)

Aruna Amaradas,
Buddhika sajeewani
Mohamed Asif.

15. Are the services of a technical expert needed?



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION LIMITED
APPLICATION REVIEW CHECK LIST

15.1 List of technical experts

NA

- | | | |
|---|-------------------------------------|--------------------------|
| 16. Are there technical experts available for the defined scope? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17. Has the organization obtained the services of a Consultant? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 18. Has the CB determined the audit time | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 19. Is the information provided by the applicant sufficient for conducting The audit? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Recommendation of Reviewing officer:

Recommended for approval.

Dhanusika
Signature of Reviewing Officer

2021/08/30
Date

Approval from certification Manager

Approved for stage I audit

[Signature]
Signature

2021/08/30
Date