

IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDENCE RECORD

CLOSING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/
 Special Audit

Name of the Organization S.N.T. Enterprises

Date of Assessment: 23/09/2020

NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1 S.H NIRMAL PRASANNA	SEC. SUPERVISOR	COLLAR SEC.	<i>[Signature]</i>
2 W.M. Lakshman Fonseka	Quality Control	Collare sec	<i>[Signature]</i>
3 Jayanthi Dassanayaka	Sections Head	Garment	<i>[Signature]</i>
4 Nirasha	Cutting Sup.	Cutting Section	<i>[Signature]</i>
5 Arundathie	Sewing Sup.	Sewing Section	<i>[Signature]</i>
6 Anushka	Packing Sup.	Packing Section	<i>[Signature]</i>
7 Gayan Pushpakumar	Mechanic	Cutting Sewing Packing	<i>[Signature]</i>
8 Gayan	Banion Stores Sup.	Banion Stores	<i>[Signature]</i>
9 Vijayar	Sizeup	Stores	<i>[Signature]</i>
10 Sunil Ghennakar	Propertor		<i>[Signature]</i>
11			<i>[Signature]</i>
12 A-G. Fernando	Consultant		<i>[Signature]</i>
13			
14			
15			

IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDANCE RECORD

OPENING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/
 Special Audit

Name of the Organization S.N.T. Enterprises

Date of Assessment: 23/09/2020

	NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	Sunil Tennakoon	Proprietor	owner	
2	Sangeeth Madushan	Accountant	Accounts	
3	D. Chandanie	H/R	H/R.	
4	Nawosha Rajapaksa	Accountant ^{clerk}	Accounts	
5	Nilaksha Ferdinanda			
6	Jayani Niwanthika	Sales Officer	Sales	
7	Harsha Kumara	" "	"	
8	Gayani Dilhani	Sales ^{Assistant} & Distribution	Sales	
9	Nisbadi Vidushika	" "	Sales	
10	Rosiru Harshitha	Stores Keeper	Stores	
11	Aberathna Herath	Knitting Section Supervisor.	Knitting Section II	
12	Saman Bandara	"	" I	
13	Dasun Vimukethi	Quality Control	"	
14	ASHen D:Tranga	"	"	
15	M.D. Coorsy	Knitting Section Ass: Super.	"	