

Dear Mr. [Name]

Dear Sir,

I have your letter of the 28th and am sorry to hear that you are having trouble with your [unclear] machine. I am sure that the problem can be solved and I will be glad to help you in any way I can.

The first thing I would suggest is that you check the [unclear] settings. It is possible that the [unclear] is not set correctly. If you are sure that the settings are correct, then I would suggest that you try to [unclear] the [unclear] for a few days. This will help to [unclear] the [unclear] and may solve the problem.

If the problem persists, then I would suggest that you contact our technical support department. They will be able to provide you with more detailed instructions and may be able to arrange for a technician to visit you if necessary.

I am sure that you will be satisfied with the results. Please do not hesitate to contact me if you have any further questions.



Company Name:

NTS Interlining (PVT) LTD

Date of Audit:

06-12-2022

Type of Audit: (~~Stage II~~, Surveillance, Recertification, Special Audit, Follow-up audit, etc)

Type of Management System : ( ISO 9001, ISO 22000, ISO 14001, OHSAS, GMP, etc)

Seri. No:	Clause No:	FINDINGS	NCR(minor or major) / Observation (Remaining / Cleared)
1.	7.1.4	There were <sup>certain</sup> safety lapses observed in the operational environment	} OB.
2.		eg : ① Glass wool of insulator have found open at the	
3.		thermic oil heater	
4.		② certain distribution panels are not covered, opening to	
5.		③ MSDS has been kept only in one language.	
6.			
7.			
8.			
9.			
10.			

Signature & Name of Assessor: