

INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN

Name of the organization Serandib Super Food (Pvt) Ltd
Assessment site I Nugagoda, Wadduwa
Type of audit Stage I
Applicable standard: ISO 22000 : 2005
Scope Manufacturing of desiccated coconut (DC), whole meat desiccated coconut (WMDC), coconut oil (CO) and coconut chip (CH)
Objective To determine the compliance of the FSMS with the requirements of ISO 22000:2005 for certification
Date of audit 2017-02-06

Audit team

Mr. Aruna Amaradasa (AA) Lead Auditor
 Ms. Chalani Jayasuriya (CJ) Auditor

0930 h – 0945 h Review of documents & previous audit findings
 0945 h – 1000 h Opening meeting
 1000 h – 1015 h Tea Break
 1015 h – 1100 h Brief visit to the site

TIME	Management	Management
1100 h -1200 h	Management commitment (5.1) Food Safety Management System Planning (5.3) Applicable legal requirements Use of logo AA	General requirements (4.1) Documentation requirements(4.2) Control of documents (4.2.2) CJ
1200 h – 1300 h	Management/ Production Planning and realization of safe products – General (7.1) Product characteristics (7.3.3) Intended use (7.3.4) Flow diagrams(7.3.5) Operational Pre-requisite Programs (7.5) AA	Management/ Production Control of records (4.2.3) Food Safety Policy (5.2) Communication(5.6) Emergency preparedness & response (5.7) Responsibility & authority (5.4) Food Safety Team Leader (5.5) Food Safety Team (7.3.2) CJ
1300 h – 1330 h	LUNCH BREAK	
1330 h – 1430 h	Management Hazard analysis (7.4) Establishing the Operational Pre-requisite Programs (7.5) AA	Human Resource/ Management Provision of resources(6.1) Human Resources (6.2) Infrastructure & Work Environment(6.3& 6.4) CJ
1430 h – 1530 h	Management/ Production HACCP plan (7.6) Updating of preliminary information (7.7) Verification planning(7.8) Validation of control measure combination (8.2) AA	Management/ Production Pre-requisite Programs (7.2) Traceability system (7.9) Control of non-conformity(7.10) CJ
1530h – 1545 h	TEA BREAK	
1545 h – 1645 h	Management Internal audit(8.4.1) Evaluation of individual verification results (8.4.2) Analysis of results of verification activities (8.4.3) AA	Management/ Production Control of monitoring & measuring (8.3) Continual improvement (8.5.1) Management review (5.8) CJ

1645 h -1700 h Auditors' review
 1700 h – 1715 h Closing Meeting (Handing over of report)

aruna amaradasa

From: aruna amaradasa [aruna@indexpo.lk]
Sent: Wednesday, February 01, 2017 11:48 AM
To: 'Gayantha Rajapaksha'
Cc: 'shantha@indexpo.lk'
Subject: Audit Plan - Stage I
Attachments: Audit plan - Stage I Serendib Super Food.pdf

Dear Gayantha,

Please find the audit plan attached. If there are any objections with regard to any of the issues or for any information / clarification, please feel free to contact me immediately. Otherwise please confirm me the audit plan. The audits have been scheduled for 06th February 2017.

Best Regards



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