



INDEXPO CERTIFICATION (PVT) LTD;

### AUDIT PLAN

**Name of the organization** : Supreme Lanka Agro Products (Pvt) Ltd;  
**Assessment site** : 405/3F, Samanpura, Kottawa.  
**Type of audit** : Stage I  
**Applicable standard** : ISO 22000:2005  
**Scope** : Processing of dried sprats  
**Date of audit** : 2011-12-21

#### Audit team

Mr. S L Ginige (SLG) Team Leader  
Ms. Felicia Weerawardena (FW) Team member

0900 h – 0930 h Document review  
0930 h – 0945 h Opening meeting  
0945 h – 1000 h Tea Break  
1000 h – 1045 h Brief visit to the site  
1045 h - 1100 h Review of Adequacy audit findings

Time	Activity / Function	Activity/Function
1100 h – 1200 h	Documentation requirements	Hazard analysis HACCP plan
	FW	SLG
1200 h – 1300 h	Management responsibility	Planning and realization of safe food
	FW	SLG
1300 h – 1345 h	<b>Lunch break</b>	
1345 h – 1400 h	Infrastructure/Work environment	Traceability
	FW	SLG
1400 h – 1500 h	Resource management	Validation and verification
	FW	SLG
1500 h – 1515 h	<b>Teabreak</b>	
1515 h – 1600 h	Handling of potentially unsafe products	Improvement of the food safety management system
	FW	SLG

1600 h – 1615 h Auditors' meeting  
1615 h – 1630 h Closing meeting

# Ind – Expo Certification (Pvt) Limited

*'A joint venture of Ceylon National Chamber of Industries and National Chamber of Exporters of Sri Lanka'*

2011-12-16

Mr. SugathVithanage  
Managing Director  
Supreme Lanka Agro Products (Pvt) Ltd;  
No.405/3F, Samanpura,  
Kottawa.

Dear Sir,


## STAGE 1 AUDIT

As discussed the Stage 1 Audit has been scheduled for 2011-12-21.

Please find the audit plan attached.

Thank you,

Yours faithfully



Hasanika Piyasena  
Certification Manager

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