

IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
CORRECTIVE ACTION PLAN FOR NON-CONFORMITIES/OBSERVATIONS

For all minor non-conformities/observations please state the time duration without exceeding two (02) months.
 (Please attach documentary evidence).

Type of audit : ~~Stage II~~ / Surveillance / Re-certification / ~~Witness~~ audit (delete whichever is inapplicable)
 Date/s of audit : 2013-04-18

NCR/ Observation No.	Non-conformity	Actions taken & Date of implementation	Evidence of implementation
01	Reporting matters on the Effectiveness and suitability of the FSMS for the top management is not included.	Reporting matters of the Effectiveness and suitability of the FSMS has been included in the Responsibility of the FSTL and be followed.	Annexure 02 of the FSTL.
02	There is a gap existing between the main door frame at the main kitchen.	Person responsible was instructed to follow the maintenance schedule and take action as appropriate.	Photograph attached.
03	OP-PRP drawings has not been included the time parameter in the op-PRP Plan.	Time limit given in the OP-PRP drawing to be followed at all times and mentioned.	OPRP Plan.
04	Verification activities Planned & documented of CCP & OPRPs have not been described the methods of verification & responsibilities.	Person responsible was advised to follow the verification schedule carefully.	Annexure-06 Verification schedule.

Amal
 Signature of Management Representative /FSTL/EMR

06-05-2013
 Date

OBSERVATIONS AND RECOMMENDATIONS

all four (04) NCRs raised are closed on the doc. evidence provided on the corrective action taken. Recommended to continue the certification.

Ghosh
 Signature of Team Leader/Lead Auditor

2013-05-18
 Date