

# IND-EXPO CERTIFICATION LIMITED

## APPLICATION FOR MANAGEMENT SYSTEMS CERTIFICATION

The Director/CEO,

Ind-Expo Certification Ltd,  
 CNCI Secretarial,  
 Apt # 20, 1<sup>st</sup> Floor,  
 Galle Face Court 02,  
 Colombo 03,  
 Sri Lanka.

for office use

DATE RECEIVED	
REFERENCE NUMBER	
NEW CERTIFICATION	
RE-CERTIFICATION	
REVIEWING OFFICER	

**1. GENERAL:**

- 1.1. Registered Name of the Applicant Organization: **Thread Care Industries (Pvt) Ltd**
- 1.2. Address (Head Office): **F – 22 , 1<sup>st</sup> Floor , Pearl Park Complex , 146 , Negombo Road , Wattala**  
 Telephone: **011-2981344** Fax: **011-2981344** E-mail: **threadcare@sitnet.lk**
- 1.3. Contact Person of the Organization:
- a) Nominee 1:
- Name : **S.P.S.Vijayakumara**  
 Designation : **Managing Director**  
 Telephone : **011-2981344 / 0777077849**  
 Fax : **011-2981344**  
 E-mail : **threadcare@sitnet.lk**
- b) Nominee 2:
- Name : **Dinusha Punchihewa**  
 Designation : **Office In charge**  
 Telephone : **011 -2981344**  
 Fax : **011 -2981344**  
 E-mail : **threadcare@sitnet.lk**
- 1.4. Legal status of the organization .
- a) Registration authority: **Business Registration**
- b) Registration number: **PV 88071** .Date: **2012.09.05**
- 1.5. VAT registration number: **N/A**

**2. REQUESTED MANAGEMENT SYSTEM CERTIFICATION:**

- GMP :  HACCP :  ISO 22000: 2018:  ISO 9001: 2015:  ISO 14001: 2015:
- OHSAS 45001 : 2018:  ISO 50001: 2011

**3. APPLICABLE LOCATION(S) FOR THE CERTIFICATION:**

[Please indicate the permanent physical locations (subsidiaries, branches, warehouses etc.) registered under the Applicant Organization, which are to be included in the certification. Attach a separate sheet for temporary locations (eg. Construction Projects) [if required Please attach a separate sheet]





Name & Address	Telephone/Fax/E-mail
<b>Thread Care Industries (Pvt)Ltd , 11<sup>Th</sup> Mile Post , Yogama , Batangala.</b>	<b>threadcare@sltnet.lk</b>

## 4. DEPARTMENTS/DIVISIONS APPLICABLE AND NUMBER OF EMPLOYEES:

Departments/Divisions (eg.: Management, Design, Production, Quality Assurance, Human Resources, etc.)	Total Effective Number of Employees**				Number of employees working on each shift and time of shift		
	Full Time Employee	Part Time Employee	Casual Employee	Sub Contracted Employee	Shift 1 & time	Shift 2 & time	Shift 3 & time
Head Office: <b>F – 22 , 1<sup>st</sup> Floor , Pearl Park Complex , 146 , Negombo Road , Wattala</b>	01						
Location 1 Factory <b>Thread Care Industries (Pvt)Ltd , 11<sup>Th</sup> Mile Post , Yogama , Batangala.</b>	04	01					
Location 2							
Location 3							
Total	<b>05</b>	<b>01</b>					



[If required Please attach a separate sheet]

\*\* The effective number of employees consists of all full time employees involved within the scope of certification including those working on each shift. Non-permanent (seasonal, temporary and contracted employees) and part time employees who will be present at the time of the audit shall be included in this number.

5. LEGAL & OTHER OBLIGATIONS OF THE COMPANY

[Please indicate the legal obligations to be abide by the Applicant Organization] (eg.: CEA regulations, CDDA regulations, industry specific regulations, compulsory product certifications etc.)

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6. CORE INFORMATION

6.1. System of the organization (ex. Quality Management System, Food Safety Management System, Environmental Management System ,etc) is developed by: [outside consultant(s) and/or organization itself]  
If you used service from consultant mentioned the name of consultant.

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6.2. Type of certification [New Certification or Recertification] and required certification (Accredited certificate or Non Accredited certificate):

Note: Non Accredited certificates will be issued only for scope where Ind-expo does not process accreditation)

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6.2.1 How long has the Management system been in place?

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6.2.2 If Recertification;

- a) Date of first certification: .....
- b) Validity period of previous certification: .....
- c) Scope of previous certification: .....
- d) Major changes done in the Management System during the previous year [if any]: .....



6.3. Description of products manufactured and/or services offered/Nature of the Business:

**Yarn for Tea Bags (Manufacturing & Marketing)**

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6.4. Markets Serving (at present): [ Local only, Local and International (note down the countries), International only (note down the countries)]

**Local & International ( Global )**

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6.5. Description of manufacturing processes and/or services which has been outsourced to the external party:

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6.6. Description of products manufactured and/or services offered which are to be excluded from the scope of the certification:

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6.7. Desired scope of the certification:

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6.8 . Reason for the certification:

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6.9. Preferred language to conduct audit:

- Sinhala                       English                       Tamil

7. DOCUMENTED INFORMATION

Please submit copies of the following documents along with the duly perfected Application.

7.1 HACCP

- a) Scope of the organization
- b) HACCP plans, Policies & Procedures for implementation

7.2 ISO 22000:2005

- a) Scope of the organization
- b) HACCP plans, Policies & Procedures for implementation
- c) Food Safety Policy and objectives

7.3 ISO 9001:2015

- a) Scope of the organization, and justification for applicability ,
- b) Documented information to support the operation of processes of the organization,
- c) Quality Policy,
- d) Quality Objectives,
- e) Operational planning and control.
- f) Any other documented information (ex: Business plan, vision and mission, corporate strategies)

7.4 ISO 14001:2015

- a) Scope of the organization, and justification for any exclusion ,
- b) Environmental Policy ,
- c) Environmental Objectives,
- d) Operational planning and control.
- e) Environmental Aspect and Impact Evaluation

7.5 OHSAS 45001:2018

- a) Scope of the organization ,
- b) OHSAS Policy ,
- c) OHSAS Objectives,
- d) HIRA, Policies & procedures for implementation,
- e) Operational planning and control.

