



**INDEXPO CERTIFICATION LIMITED**  
**MANAGEMENT SYSTEMS CERTIFICATION SCHEME**  
**AUDIT PLAN STAGE I- FSMS**

**Name of the organization :** Jonat Coco Lanka (Pvt) Ltd  
**Assessment site :** No. 484/2/2/2, Jayasinghe Mawatha, Nugape, Pamunugama  
**Type of audit :** Stage I  
**Applicable standard :** ISO 22000: 2018, SLS 1266:2011, SLS 143:1999  
**Scope :** Activities pertaining to manufacturing of virgin coconut oil, coconut oil, white coconut oil, coconut flour and coconut cream  
**Objective :** To determine compliance of the FSMS with the requirements of ISO 22000:2018  
**Date of audit :** 17.05.2022

**Audit team :**

Ms. Sammani Samarawickrama (SS) Team Leader

0930 h – 1000 h Opening meeting  
 1000 h – 1100 h Review of documents  
 1100 h – 1115 h Tea Break  
 1115 h – 1200 h Brief visit to the site

TIME	Management	Management
1200 h -1230 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of FSMS (4.3) FSMS and its Processes (4.4) SS	Leadership and commitment (5.1) Policy (5.2) Organizational roles, responsibilities and authorities (5.3) SS
1230 h – 1300 h	<b>Management/ Production</b> Actions to address risks and opportunities (6.1) Objectives of the FSMS and planning to achieve them (6.2) Planning of changes (6.3) SS	<b>Management/ Production</b> Operational planning and control (8.1) Emergency preparedness and response (8.4) Hazard control (8.5) SS
1300 h – 1330 h	<b>LUNCH</b>	
1330 h – 1415 h	<b>HR/Management</b> Resources (7.1) Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5) SS	<b>Management/ Production</b> Updating the information specifying the PRPs and the hazard control plan (8.6) Control of monitoring & measuring (8.7) SS
1415 h – 1500 h	<b>Management/ Production</b> Prerequisite programs (8.2) Traceability system (8.3) SS	<b>Management/ Production</b> Verification related to PRPs and hazard control plan (8.8) Control of product and process nonconformities (8.9) SS
1500h – 1600 h	<b>Management</b> Monitoring, measurement, analysis and evaluation (9.1) Internal Audit (9.2) Management review (9.3) SS	<b>Management/ Production</b> Nonconformity and corrective action (10.1) Continual improvement (10.2) Update to the food safety management system (10.3) SS

1600 h -1615 h Auditors' review  
 1615 h – 1645 h Closing Meeting

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Revision Date: --

Reviewed and approved by : Director

Issued by : Management Representative

## Buddhika

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**From:** Tharindu <tharindu@indexpo.lk>  
**Sent:** Monday, May 16, 2022 1:31 PM  
**To:** libertyti@eureka.lk  
**Cc:** aruna@indexpo.lk; buddhika@indexpo.lk; 'Sammani Samarawickrama'  
**Subject:** Jonat Coco Lanka (Pvt) ltd - ISO 22000:2018 Stage I Audit Plan  
**Attachments:** SAFETY GUIDELINES FOR THE AUDITS.PDF; Jonat Coco.pdf

Dear Mr. Sofalas,

Please find the Audit plan and safety guideline attached herewith. If there are any objections with regard to any of the issues or for any information / clarification, please feel free to contact our Certification Manager (Ms. Buddhika Sajeewani) immediately. Otherwise please confirm the audit plan.

Thank you!

Warm Regards,



Tharindu Hettiarachchi  
Technical Executive

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