



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDANCE RECORD

CLOSING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/Special Audit

Name of the Organization Latex Lanka International (Pvt) Ltd.

Date of Assessment: 2017-08-16

| NAME OF THE ATTENDEE | DESIGNATION | DEPT./SECTION | SIGNATURE |
|----------------------------|-------------------|-------------------|-----------|
| 1 A. Wickramasinghe | M. Director | | |
| 2 S. Nawarathna | Director | | |
| 3 W. A. Rathnayake | S/Accountant | Accounts Division | |
| 4 Shashikata Dulashini | S/Assistant | Administration | |
| 5 Dilrukshi Niluka | Accountant | Accounts Divi | |
| 6 M. Susantha Kumara | F. Manager | Factory | |
| 7 K. Wijewardhana | Sales Coordinator | Sales & factory | |
| 8 D. N. S. Keerappanullage | Team Leader | Ind - Expo | |
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| | NAME OF ATTENDEE | DESIGNATION | DEPT./SECTION | SIGNATURE |
|----|------------------------------|-------------------|-----------------|--------------------------------|
| 1 | J. M. W. G. D. N. Jayasekara | Accountant | Account Dept | <u>Dinukshi</u> |
| 2 | M. Susantha Kumara | Factory/manager | Factory | <u>M. Susantha</u> |
| 3 | K. Wijewardhana | Sales coordinator | Sales & factory | <u>K. Wijewardhana</u> |
| 4 | W. A. Rathnayake | Senior Accountant | Account Dept | <u>W. A. Rathnayake</u> |
| 5 | M. A. Shashikala Dulashini | S. / Assistant | Administration | <u>M. A. Shashikala</u> |
| 6 | D. N. S. Kucappumullige | Team Leader | Ind Expo | <u>D. N. S. Kucappumullige</u> |
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