


INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN

Name of the organization: Latex Lanka International (Pvt) Ltd
Assessment site: 308/17B, Magamma Road, Homagama.
Type of audit: Stage II
Applicable standard: ISO 9001 : 2008
Scope: Manufacturing Water Proofing paint.
Objective: To determine compliance of the QMS with the requirements of ISO 9001:2008
Date of audit: 2016-06-20

Audit Team

Mr. Shantha Kuruppumullage (SK) Team Leader
 Mr. Isuru Ilangakoon (II) Team Member

0900 h – 0915 h Review of Documents
 0915 h – 0930 h Opening meeting
 0930 h – 0945 h Tea Break
 0945 h – 1015 h Brief visit to the site

Time	Management	MR
1015 h - 1100 h	General requirements (4.1)	Documentation requirements (4.2)
	Management commitment (5.1)	Quality Manual (4.2.2)
	Customer Focus (5.2)	Control of Documents (4.2.3)
	Quality Policy (5.3)	Control of Records (4.2.4)
	Quality Objectives (5.4.1)	
	QMS planning (5.4.2)	
	DNSK	II
1100 h – 1200 h	Management	HRM
	Management Review (5.6)	Responsibility & Authority (5.5.1)
	Planning of product Realization (7.1)	Management Representative (5.5.2)
	Customer related processes (7.2)	Internal Communication (5.5.3)
		DNSK
1200 h – 1300 h	Production	HR
	Design & Development (7.3)	Provision of Resources (6.1)
	Control of Production & service provision (7.5.1)	Human Resources (6.2)
		Infrastructure (6.3)
		Work Environment (6.4)
		DNSK
1300 h – 1345 h	LUNCH	
1345 h– 1445 h	Production/Stores	Production/Stores
	Validation of processes for production & service provision (7.5.2)	Identification & Traceability (7.5.3)
	Customer Satisfaction (8.2.1)	Customer property (7.5.4)
	Purchasing (7.4)	Preservation of product (7.5.5)
		DNSK
1445 h – 1545 h	Production	MR
	Control of monitoring & measuring equipment(7.6)	Internal Audit (8.2.2)
	Monitoring & measuring of processes (8.2.3)	
	Monitoring & measuring of products (8.2.4)	
		DNSK
1545 h -1600 h	TEA BREAK	
1600 h – 1645 h	Production / MR	Production/MR
	Control of non-conforming product (8.3)	Analysis of data (8.4)
	Continual Improvement (8.5.1)	Corrective Actions (8.5.2)
		Preventive Actions (8.5.3)
		DNSK

1645 h - 1715 h Auditors' review
 1715 h – 1745 h Closing meeting (Handing over of report)