

# Ind-Expo Certification (Pvt) Limited

"A joint venture of Ceylon National Chamber of Industries and National Chamber of Exporters, Sri Lanka"



2011-09-29

Mr. R R D Wickramasuriya  
Proprietor  
Kanuketiya Tea Factory  
Imaduwa  
Galle.

Dear Sir,

## ADEQUACY AUDIT REPORT

Please find attached the Adequacy audit report of your Food Safety Management system documentation.

We shall arrange the Stage I audit once the lapses are addressed.

Yours faithfully

Hasanika Piyasena

Certification Manager



**IND-EXPO CERTIFICATION (PVT) LTD;**

***INTEGRATED MANAGEMENT SYSTEMS  
CERTIFICATION SCHEME***

**ADEQUACY AUDIT REPORT**

**ISO 22000:2005**

**Kanuketiya Tea Factory**



**INDEXPO CERTIFICATION (PVT) LTD;**  
**INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME**  
**ADEQUACY AUDIT REPORT**

1. **Name of organization** : Kanuketiya Tea Factory
2. **Address** : Immaduwa, Galle.
3. **Applicable standard** : ISO 22000:2005
4. **Review of documentation** : The following inadequacies were observed in the documentation

ISO 22000:2005 Clause no.	Finding	Company document
4.2.1a	Review of food safety policy not addressed.	Food safety manual - Page 12
4.2.1.b	Food safety objectives not indicated in the documentation provided.	
4.2.2	a) Maintenance of external documents not addressed. b) Obsolete documents not addressed.	Procedure manual - KKTF/FS/PRCD/18 KKTF/FS/PRCD/18
5.6	Management review frequency not defined.	Procedure manual - KKTF/FS/PRCD/22
5.7	a) Emergency plan(evacuation plan) not mentioned. b) Fire training not indicated.	Procedure manual - KKTF/FS/PRCD/24
7.3.5	Flow diagrams not attached therefore could not be reviewed.	
7.4.2	Identification of hazards and analysis not submitted.	
7.6.1	In Clause 7.4.4 of the manual reference is given to Anne 4- HACCP plan but document not submitted.	Food safety manual - Page 27
7.6.2	CCPs not indicated in the manual.	

Contents page may be given in the Procedure Manual for easy reference.

*JRS*

Signature of reviewing officer

2011-09-29

Date

- Page 02 of 02 is for internal purposes only.

Doc. No. QP-04-F-03

Issue No. : 01

Issue Date: 2011-06-20

Reviewed and approved by: Director

Issued by: Management Representative

Page 01 of 02



INDEXPO CERTIFICATION (PVT) LTD;  
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
ADEQUACY AUDIT REPORT

RECOMMENDATION BY REVIEWING OFFICER:

Recommended to proceed with the Stage I audit once the client has addressed the issues in the Adequacy audit report.

JRS

2011-09-29

Signature of Reviewing Officer

Date

COMMENTS

Proceed on Stage I upon client addressing Adequacy audit deficiency.

HP

2011-09-29

Signature of Certification Manager

Date