



INDEXPO CERTIFICATION LIMITED

MANAGEMENT SYSTEMS CERTIFICATION SCHEME

AUDIT PLAN

Av

Name of the organization Nature's Wellness (Pvt) Ltd
Assessment site Thalgahapotha Road, Bibiladeniya, Udubaddawa
Type of audit Stage II
Applicable standard: ISO 22000 : 2005
Scope Manufacturing of virgin coconut oil
Objective To determine the compliance of the FSMS with the requirements of ISO 22000:2005 for certification
Date of audit 2017-03-03

Audit team

Mr. Aruna Amaradasa (AA) Team Leader
 Mr. B. Amarasiriwardana (BA) Team Member
 Ms. Chalani Jayasooriya (CJ) Team Member

0930 h – 1000h Review of documents and previous audit findings
 1000 h – 1015 h Opening meeting
 1015 h – 1020 h Tea break
 1020 h – 1200 h Brief visit to the site I
 1245 h – 1330 h **LUNCH BREAK**

TIME	PRODUCTION	FSTL/ PRODUCTION	FSTL
1200 h – 1245 h	General requirements (4.1) ✓ Documentation requirements(4.2) ✓	Food Safety Team (7.3.2) ✓ Product characteristics (7.3.3) ✓ Intended use (7.3.4) ✓ Flow diagrams(7.3.5)	Management commitment (5.1) ✓ Food Safety Policy (5.2) ✓ Food Safety Management System Planning (5.3) ✓ Responsibility & authority (5.4) ✓ Food Safety Team Leader (5.5) ✓
	AA	BA	CJ
1330 h – 1415 h	FSTL/ PRODUCTION	FSTL	FSTL/ MANAGEMENT
	Pre-requisite Programs (7.2) ✓	Hazard analysis (7.4) ✓	Communication(5.6) ✓ Emergency preparedness & response (5.7) ✓
	AA	BA	CJ
1415 h – 1515 h	FSTL	FSTL	MANAGEMENT
	Management review (5.8) ✓ Internal audit(8.4.1) ✓	Establishing Operational Pre-requisite Programs (7.5) ✓ Establishing HACCP plan (7.6)	Correction (7.10.1) Corrective action (7.10.1) Handling of potentially unsafe products (7.10.3)
	AA	BA	CJ
1515 h – 1600 h	PROCESS/ MANAGEMENT	FSTL	MANAGEMENT
	Updating of preliminary information (7.7) ✓ Verification planning(7.8) ✓ Legal requirements	Traceability system (7.9) ✓ Legal requirements	Correction (7.10.1) Corrective action (7.10.1) Handling of potentially unsafe products (7.10.3)
	AA	BA	CJ
TEA BREAK			
1600 h – 1645 h	PROCESS	PROCESS	MANAGEMENT/ HR
	Evaluation of individual verification results (8.4.2) Analysis of results of verification activities (8.4.3) Continual improvement (8.5.1)	Validation of control measure combination (8.2) ✓ Control of monitoring & measuring (8.3) ✓	Provision of resources(6.1) ✓ Human Resources (6.2) ✓ Infrastructure & Work Environment (6.3 & 6.4) ✓
	AA	BA	CJ

1645 h -1700 h Auditors' review
 1700 h – 1715 h Closing Meeting (Handing over of report)