

The Director/CEO,
 Ind-Expo Certification Ltd,
 CNCI Secretarial,
 Apt # 20, 1stFloor,
 Galle Face Court 02,
 Colombo 03,
 Sri Lanka.

for office use

DATE RECEIVED	
REFERENCE NUMBER	
NEW CERTIFICATION	
RE-CERTIFICATION	
REVIEWING OFFICER	

1. GENERAL:

1.1. Registered Name of the Applicant Organization: Polypackaging Industries (Pvt) Ltd. Kurunegala.

1.2. Address (Head Office): Heraliyawala Industrial Zone, Herbaliyawala, Kurunegala.

Telephone: 037-222 9491 Fax: 037-223 3626 E-mail: info@polypackaging.lk

1.3. Contact Person of the Organization:

a) Nominee 1:
 Name: S.M.A.G. Perera
 Designation: Managing Director
 Telephone: 037-222 9491
 Fax: 037-223 3626
 E-mail: info@polypackaging.lk

b) Nominee 2:
 Name: Jagath Kuruppu
 Designation: Quality Assurance Manager
 Telephone: 076-620 4621
 Fax: 037-223 3626
 E-mail: jagath@polypackaging.lk

1.4. Legal status of the organization :

a) Registration authority: Registrar General of Companies
 b) Registration number: PV 407 Date: 07/11/2007

1.5. VAT registration number: 114413828 - 7000

2. REQUESTED MANAGEMENT SYSTEM CERTIFICATION:

- GMP HACCP ; ISO 22000: 2018; ISO 9001: 2015; ISO 14001: 2015;
- ISO 45001: 2018; ISO 50001: 2011

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all entries are supported by appropriate documentation and receipts.

3. The second part of the document outlines the procedures for conducting regular audits and reconciliations.

4. Audits should be performed on a regular basis to identify any discrepancies or errors in the records.

5. Reconciliations should be carried out to ensure that the internal records match the external statements and bank balances.

6. The final part of the document provides a summary of the key points and emphasizes the need for ongoing vigilance.

7. It is concluded that strict adherence to these guidelines is crucial for the integrity of the financial system.

3. APPLICABLE LOCATION(S) FOR THE CERTIFICATION:

[Please indicate the permanent physical locations (subsidiaries, branches, warehouses etc.) registered under the Applicant Organization, which are to be included in the certification. Attach a separate sheet for temporary locations (eg.:ConstructionProjects)] [If required Please attach a separate sheet]

Name & Address	Telephone/Fax/E-mail
Polypackaging Industries (Pvt) Ltd. Heraliyawala Industrial Zone, Heraliyawala, Kuranegala.	Telephone - 037-222 9491 Fax - 037-223 8626 Email - info@polypackaging.lk

4. DEPARTMENTS/DIVISIONS APPLICABLE AND NUMBER OF EMPLOYEES:

Departments/Divisions (eg.: Management, Design, Production, Quality Assurance, Human Resources, etc.)	Total Effective Number of Employees**				Number of employees working on each shift and time of shift		
	Full Time Employee	Part Time Employee	Casual Employee	Sub Contracted Employee	Shift 1 & time	Shift 2 & time	Shift 3 & time
Head Office:	130	-	-	-	-	-	
Location 1							
Location 2							
Location 3							
Total							

[If required Please attach a separate sheet]

**The effective number of employees consists of all full time employees involved within the scope of certification including those working on each shift. Non-permanent (seasonal, temporary and contracted employees) and part time employees who will be present at the time of the audit shall be included in this number.

5. LEGAL & OTHER OBLIGATIONS OF THE COMPANY

[Please indicate the legal obligations to be abide by the Applicant Organization] (eg.: CEA regulations, CDDA regulations, industry specific regulations, compulsory product certifications etc.)

CEA Regulations

6. CORE INFORMATION

6.1. System of the organization (ex. Quality Management System, Food Safety Management System, Environmental Management System ,etc) is developed by: [outside consultant(s) and/or organization itself]
If you used service from consultant mentioned the name of consultant.

Food Safety Management System is developed by the organization itself.

6.2. Type of certification [New Certification or Recertification] and required certification (Accredited certificate or Non Accredited certificate):

Note: Non Accredited certificates will be issued only for scope where Ind-expo does not process accreditation)

Recertification ; ISO 22000 : 2018

6.2.1 How long has the Management system been in place?

Since 2013

6.2.2 If Recertification;

- a) Date of first certification: 27/06/2013
- b) Validity period of previous certification: From 30/08/2019 to 19/06/2021
- c) Scope of previous certification: Activities pertaining to manufacturing of food-grade flexible packaging material.
- d) Major changes done in the Management System during the previous year [if any]: -

1. The first part of the document is a list of names and addresses.

2. The second part of the document is a list of names and addresses.

3. The third part of the document is a list of names and addresses.

4. The fourth part of the document is a list of names and addresses.

5. The fifth part of the document is a list of names and addresses.

6. The sixth part of the document is a list of names and addresses.

7. The seventh part of the document is a list of names and addresses.

6.3. Description of products manufactured and/or services offered/Nature of the Business:

Manufacturing of flexible packaging material.

6.4. Markets Serving (at present): [Local only, Local and International (note down the countries), International only (note down the countries)]

Local only.

6.5. Description of manufacturing processes and/or services which has been outsourced to the external party:

-

6.6. Description of products manufactured and/or services offered which are to be excluded from the scope of the certification:

-

6.7. Desired scope of the certification:

Activities pertaining to manufacturing of food-grade flexible packaging material.



6.8. Reason for the certification:

..... To certify the food safety management system.

6.9. Preferred language to conduct audit:

Sinhala

English

Tamil

7. DOCUMENTED INFORMATION

Please submit copies of the following documents along with the duly perfected Application.

7.1 HACCP

- a) Scope of the organization
- b) HACCP plans, Policies & Procedures for implementation

7.2 ISO 22000:2005/ISO 22000:2018

- a) Scope of the organization
- b) HACCP plans, Policies & Procedures for implementation
- c) Food Safety Policy and objectives

7.3 ISO 9001:2015

- a) Scope of the organization, and justification for applicability ,
- b) Documented information to support the operation of processes of the organization,
- c) Quality Policy,
- d) Quality Objectives,
- e) Operational planning and control.
- f) Any other documented information (ex: Business plan, vision and mission, corporate strategies)

7.4 ISO 14001:2015

- a) Scope of the organization, and justification for any exclusion ,
- b) Environmental Policy ,
- c) Environmental Objectives,
- d) Operational planning and control.
- e) Environmental Aspect and Impact Evaluation

7.5 ISO 45001:2018

- a) Scope of the organization ,
- b) OHSAS Policy ,
- c) OHSAS Objectives,
- d) HIRA, Policies & procedures for implementation,
- e) Operational planning and control.

7.6 ISO 50001:2011


- a) Scope of the organization,
- b) Energy policy, objectives, targets and energy management action plan
- c) Energy review, energy performance & energy performance indicators
- d) Operational control

8. DECLARATION BY APPLICANT

8.1 I /We have read and understood the Terms and Conditions for certification (IMSM/TCC/01) of Ind-Expo certification scheme.

8.2 Should any initial enquiry be made by the Certifying Authority, I/We agree to extend to the Certifying Authority all required facilities at my/our command and I/We agree to pay all costs involved prior to the grant of the Certificate.

8.3 I/We will not hold liable either the Ind-Expo Certification Ltd or those having a function in its activities for damages resulting from the consideration of the application for certification, including the possible rejection.

Date : 01 / 10 / 2020
Signature : 
Name : Jagath Kuruppu
Designation : Quality Assurance Manager
For and on behalf of : Polypackaging Industries (Pvt) Ltd.
[Name of the Applicant Organization]

POLYPACKAGING INDUSTRIES (PVT) LTD.
HERALIYAWALA INDUSTRIAL ZONE,
HERALIYAWALA,
KURUNEGALA

KURUNEGALA
HERALTYAWALA
HERALTYAWALA INDUSTRIAL ZONE,
POLYBAGGAGING INDUSTRIES (PVT) LTD.