



**INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN RECERTIFICATION - FSMS**

Name of the organization : Polypackaging Industries (Pvt) Ltd
 Assessment site : Heraliyawa Industrial Zone, Heraliyawa, Kurunegala
 Type of audit : Recertification
 Applicable standard : ISO 22000:2018
 Scope : Activities pertaining to manufacturing of food grade flexible packaging material
 Objective : To determine compliance of the FSMS with the requirements of ISO 22000:2018
 Date of audit : 21.11.2020
 Audit Criteria : ISO 22000:2018, ISO 19011:2018 and Relevant regulatory requirements
 Audit team :
 Ms. Chalani Jayasuriya (CJ) Team Leader
 Mr. Mohamed Asif (MA) Team Member

0930 h – 0945 h Opening meeting

0945 h – 0950 h Tea Break

0950 h – 1015 h Review of documents & previous audit findings

1015 h – 1130 h Visit to the site

Time	Management	Management/ Production
1130 h -1215 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of FSMS (4.3) FSMS and its Processes (4.4)	Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2) Organizational roles, responsibilities and authorities(5.3)
1215 h – 1300 h	Actions to address risks and opportunities (6.1) Objectives of the FSMS and planning to achieve them (6.2) Planning of changes (6.3)	Operational planning and control (8.1) Prerequisite programs (8.2) Traceability (8.3)
1300 h – 1330 h	LUNCH BREAK	
1330 h – 1415 h	Resources (7.1) General (7.1.1) People (7.1.2) Infrastructure (7.1.3) Work Environment (7.1.4) Externally developed elements of FSMS (7.1.5) Control of externally provided process, product and services (7.1.6)	Emergency preparedness and response (8.4) Updating the information specifying the PRPs and the hazard control plan (8.5) Control of monitoring & measuring (8.7)
1415 h – 1500 h	Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5)	Verification related to PRPs and hazard control plan (8.8) Control of product and process nonconformities (8.9)
1500 h – 1600 h	Monitoring, measurement, analysis and evaluation (9.1) Internal Audit (9.2) Management review (9.3)	Nonconformity and corrective action (10.1) Continual improvement (10.2) Update to the food safety management system (10.3)

1600 h – 1610h Tea Break

1610 h – 1630 h Auditors' review

1630 h – 1700 h Closing Meeting (Scope confirmation, Acknowledgement of NCRS/ Handing over of report/ Use of Logo)

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Reviewed and approved by : Director Issued by : Management Representative

Tharindu

From: Tharindu <mailto:tharindu@indexpo.lk>
Sent: Tuesday, November 10, 2020 10:28 AM
To: 'jagath@polypackaging.lk'
Cc: 'aruna@indexpo.lk'; 'buddhika@indexpo.lk'
Subject: Audit plan – Polypackaging Industries ISO 22000:2018 Stage Recertification
Attachments: Audit plan - SAFETY GUIDLINE FOR THE AUDIT pdf

Dear Mr. Jagath,

Please note that the FSMS audit of your company has been scheduled on 2020.11.21.
Audit plan is attached herewith.

If there are any objections with regard to any member of the audit team assigned, any justified changed required for any information /clarification; please feel free to contact Certification Manager (**Buddhika Sajeewani**) immediately. Otherwise, please confirm me the audit plan. Further, you are kindly requested to adhere attached safety guidelines when conducting the audit.

Thank you!

Warm Regards,



Tharindu Hettiarachchi
Technical Executive

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