

**IND-EXPO CERTIFICATION LIMITED MANAGEMENT
SYSTEMS CERTIFICATION SCHEME
CORRECTIVE ACTION PLAN FOR NON-CONFORMITIES**

For all non-conformities kindly complete this form and submit with evidence within two months.

Name of organization: Polypackaging Industries (Pvt) Ltd. Kurunegala

Type of audit: ~~Stage II~~ / Surveillance / Re-certification/~~Special audit~~ (delete whichever is inapplicable)

Date/s of audit: 2021/10/07

NCR No.	Non-conformity	Corrective actions taken & Date of implementation	Evidence of implementation
01.	Statutory and regulatory requirements have not been addressed in the food safety policy.	New food safety policy will be designed to address statutory and regulatory requirements. Date: 2021/12/31	New Food Safety Policy
02.	It was determined that the certain duties and responsibilities carried out by the team members are not clearly defined. Ex: Assistant Manager-Stores who has been performed as food safety team member mentioned that he is performing the monitoring of cleaning, jewelry policy and as an IA team ember. However his JD and the HACCP manual has not mentioned the same.	JDs of the internal audit team and the HACCP manual will be updated with the system requirement. Date: 2021/12/31	Updated JD of Assistant Manager-Stores and HACCP Manual.
03.	It was identified that the company has not determined the necessary competency of persons doing work under its control that affect the performance and effectiveness of the system. Ex: Company has identified internal auditors however it was not considered the required competency and experience to perform as an internal auditor.	Competencies of internal auditors will be documented properly. Date: 2021/11/05	Competencies of internal auditors document.

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04.	Company has not maintained an appropriate Hazard Control Plan. Ex: There is no critical limits has been mentioned at CCP or action criteria for OPRP. It was not address the correction to be made if critical limits or action criteria are not met.	Hazard Control Plan was updated with critical limits at CCP and action criteria for OPRP with corrections to be made if critical limits or action criteria are not met. Date: 2021/11/20	Updated Hazard Control plan
05.	Internal audit has not been effectively implemented. Ex: Audit criteria and scope. Selection of competent auditors.	Internal audit plan will be prepared with scope and audit criteria. List of competent internal auditors will be prepared. Date: 2021/11/25	New internal audit plan and list of internal auditors.
06.	Management review has not been conducted as per the requirements of ISO 22000:2018. Ex: Monitoring and measurement results. Corrective actions for nonconformities. Performance of external providers.	Management review meeting will be held on 2021/12/07. Meeting minutes will be forwarded. Date: 2021/12/07	Management Review Meeting minutes.



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Signature of Management Representative /FSTL /EMR

31/12/2021
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Date

OBSERVATIONS AND RECOMMENDATIONS

All NCR's have been closed and recommended for the continuation.



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Signature of Team Leader/Lead Auditor

2022/01/03
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Date