



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Name of Organization: Polypackaging Industries (Pvt) Ltd

NC No. : 01 of 03

Section : Management

Team Leader : Ms. Chalani Jayasuriya

Relevant Standard : ISO 22000:2018

Auditor : -

Relevant Clause : 4.2

Date of audit : 2020-11-21

Relevant company document : Needs and Expectation of interested parties

Non-conformity detected:

Category : ~~Major~~/Minor

Company has been identification of interested parties and their needs and expectations. However, certain aspect not address.

Ex:- External laboratories
ISB

.....
Auditor


.....
Team Leader


.....
Auditee

Correction:

Needs and Expectations of Interested Parties will be reviewed and updated accordingly.


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Auditee

24/11/2020
.....
Date

Root cause for Non-conformity:

Needs and Expectations of Interested Parties were not periodically updated.


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Auditee

24/11/2020
.....
Date

Corrective action:

Date of completion: 26/11/2020

Needs and Expectations of Interested Parties will be reviewed and updated.



Auditee

24/11/2020

Date

Verification of corrective action:

NC Closed/~~Open~~

Corrective action implemented is Satisfactory
Therefore NC closed.



Auditor

30/11/2020

Date

Effectiveness of corrective action:

corrective action is effective.



Auditor

2021/10/07

Date

Polypackaging Industries (Pvt) Ltd.
Needs and Expectations of Interested Parties

Page 1 of 2

Interested Party	Needs & Expectations	Opportunities	Risks & Threats	Actions If any taken
Directores	Business Sustainability Increase profitability Transperancy and compliance to legal requirement	New Investment Business Expectations Ability to retain skilled and compectant employees	Business lost Lack of investment for new projects Low profits Low opportunity cost for investments Company closure	Company has defined the objectives of business to achieve the targets. Compliance with regulatory requirements.
Employees	Good recognition & remuneration Job Security	Motivated work force Dedication & Commitment Low labour turnover	Employee de-motivation Employee turnover Efficiency & Effectiveness of works	Making a clear carrier path for employees. Introducing staff welfare programme. Good remuneration based on performance evaluation.
Customers	Quality Product/Service Good price On time delivery Good relationship	Sales Increase New Busness Opportunities More profit Company reputation	Business instability Inability to attract new customers Financial claims	Prompt corrective actions on customer complaints Understanding of customer requirements Effective and sincere communication with customers
Suppliers	Long term relationship Good payment terms Business continuity Effective communication	On time supply Uninterrupted supply of materials during scarcity Quality in product/service Achievement of financial targets	Delays in supplies Quality defects Shot supply Rising customer complaints	Suppliers are evaluated and based on that suitable suppliers are selected



REPUBLICAN PARTY OF TEXAS
1000 WEST 11TH STREET
DALLAS, TEXAS 75204

Government Institutions	On time payment of employees EPF & ETF On time payment of taxes Environment protection Legal business activities	Help the employees in retirement Benefits to employees Better public service Contribute to protect the environment	Labour complaints Financial claims Legal cases Environment pollution	Paying statutory payments on time CSR activities Waste management Creating better organizational culture
Banks	Good financial performance On time repayment	Provide financial facilities	Receiving financial facilities on time	Negotiating best rates
Insurance Companies	Prompt payment of Insurance premium No Claims Effective risk management	Cover the risk factor of the Organization's Plan, Machinery, Product & People	On time payment of insured sum in case of any incident	Negotiating best rates
Certification Bodies	Effective implementation of International standards	Assess the conformity of the company against international standards	Customer recognition of the certification Reliable with minimum cost	Get more trainings of standards
External Laboratories	Testing product specifications Calibrating instruments	Verifying the product specifications Confirm the Process parameter measurements	Accuracy of the test results Accuracy of the measurements	Increase the testing frequency Get more trainings
ISB	Facilitate the industrial growth	Provide better service	Lack of authority	Find options
Document Name	Needs and Expectations of Interested Parties			
Document Number	QMS/DOC/02			
Issue No: 01	Issue Date: 2018.05.15	Rev No: 00	Rev Date: N/A	
Prepared by	Management Representative			
Reviewed & Approved by	Managing Director			

HERALD
HERALD
BOJANG

IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Name of Organization: Polypackaging Industries (Pvt) Ltd

NC No. : 03 of 03

Section : Management

Team Leader : Ms. Chalani Jayasuriya

Relevant Standard : ISO 22000:2018

Auditor : -

Relevant Clause : 8.4.2

Date of audit : 2020-11-21

Relevant company document : Emergency Preparedness (Covid-19 check list)


Non-conformity detected:

Category : ~~Major~~/Minor

Company has Covid – 19 check list. However, no evidence of monitoring Temperature. None of records available.

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Auditor


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Team Leader


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Auditee

Correction:

As per the COVID-19 check list, temperature recording sheet will be implemented.
Immediately, temperature recording was started.


.....
Auditee

22/11/2020
.....
Date

Root cause for Non-conformity:

Formal recording document was not started at the moment.

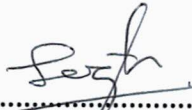

.....
Auditee

22/11/2020
.....
Date

Corrective action:

Date of completion: 25/11/2020

As per the COVID-19 check list, temperature recording sheet will be implemented.



Auditee

22/11/2020

Date

Verification of corrective action:

NC Closed/~~Open~~

Corrective Action implemented is Satisfactory.
Therefore NC closed.



Auditor

20/11/2020

Date

Effectiveness of corrective action:

corrective action is effective.



Auditor

2021/10/07

Date

Polypackaging Industries (Pvt) Ltd
Employee Body Temperature Record

Date: 25/11/2020

No	Name	EPF No	Section	Temperature (°C)
1	N. Ashoka Kulathunga	19	Wanduragala B/C	-
2	K.M.I. Siranthi	45	Bag Cutting	36.2
3	Jaliya Pushpakumara	118	Extrusion	36.2
4	G. Palitha Prasanna	136	Maintenance	36.1
5	W. Wimalasiri	139	Extrusion	36.1
6	H.P.U.L. Wijewaradena	170	Stores	36.2
7	Manjula Jayanath	171	Extrusion	-
8	Priyantha Namarathne	182	Flexo Printing	36.2
9	A.M. Sumith Amarasinghe	185	Production	36.2
10	W.Y.R.S. Perera	192	Stores	35.8
11	R.A.W.R. Ranasinghe	220	Maintenance	36.2
12	L.D. Bandara	224	Extrusion	-
13	Janaka Sampath	228	Extrusion	-
14	K.P. Ranasinghe	244	Maintenance	35.8
15	H.A. Ramani Hettiarachchi	279	Bag Cutting	36.2
16	H.M. Wijerathne	280	Finance	36.1
17	Indika Hemantha	302	Flexo Printing	-
18	L.P.S.M. Thennakon	313	Pouch Making	-
19	Riyensi Fonseka	318	Flexo Printing	36.2
20	H. Hettikandage	325	Gravure	36.2
21	J.M.N.K.K. Jayasinghe	329	Bag Cutting	36.2
22	A.A.A. Ajith Priyacyril	333	Stores	36.2
23	P.S. Premashantha	334	Production	36.2
24	T.B.P. Kodippili	337	Graphic Design	36.1
25	Manjula Nishantha	338	Extrusion	-
26	A.P.T.D. Edirisinghe	339	Transport	-
27	S.H.L.A.R. Bandara	351	Pouch Making	-
28	Manju Kumara	373	Extrusion	35.8
29	Gamini Wickramasena	385	Stores	36.2
30	Menaka Sachintha	390	Extrusion	36.6

Doc.No:	CSMS/FM/11	Issue No:	01	Issued Date:	2020.11.24
Prepared & Reviewed by	Management Representative			Page No. 01 of 05	
Approved by	Managing Director			POLYPACKAGING INDUSTRIES (PVT) LTD.	

HERALIYAWALA INDUSTRIAL ZONE,
HERALIYAWALA

Polypackaging Industries (Pvt) Ltd

Employee Body Temperature Record

Date: 25 / 11 / 2020

No	Name	EPF No	Section	Temperature (°C)
31	Ranjith Perera	401	Gravure	-
32	J.A.A. Subani Priyadarshani	403	Bag Cutting	36.8
33	S.M.S.K. Pathirathne	404	Maintenance	35.5
34	Nanda Kongahawaththa	407	Extrusion	36.5
35	A.W.I.A. Karunarathne	423	Transport	36.2
36	W.M. Indunil Jayamanna	425	Slitter	-
37	B.A.S.P. Kumara	426	Stores	-
38	Roshan Jayakodi	443	Marketing	36.2
39	C.W.M. Roshan	448	Gravure	35.6
40	Iresh Kumarasena	449	Extrusion	-
41	R.S.D. Chandara Kumara	463	Laminating	-
42	R.D.T. Sandaruwan	473	QA	-
43	H.P.S. Kumara	477	Pouch Making	-
44	R.P.T. Lakmal	479	Pouch Making	36.1
45	K.C. Ediriweera	489	Laminating	36.1
46	W.S.N.S. Weerasooriya	498	Admin	-
47	R.M. Upamalika Rathnayake	504	Bag Cutting	36.1
48	Anuranga Jayaweera	507	QA	36.2
49	H.N.U.K Jayasinghe	514	Bag Cutting	36.2
50	I.M.P.G. Dissanayaka	516	Pouch Making	36.1
51	K.L.C. Priyadarshani	519	Bag Cutting	36.2
52	Apsara Koswaththa	521	Production	36.1
53	R.A.D.N. Rupasinghe	524	Pouch Making	-
54	Ruwan Weerasinghe	538	Stores	36.1
55	N.H. Rasika Nawarathne	545	Flexo Printing	-
56	Ayesha Hashan	548	Extrusion	-
57	R.D.S. K. Rajapaksha	550	Pouch Making	36.2
58	Nalin Subasinghe	551	Maintenance	36.1
59	M. Klayanawathi	554	Bag Cutting	36.4
60	G.B.M.I.S. Godamunne	559	Marketing	36.1

Doc.No:	CSMS/FM/11	Issue No: 01	Issued Date: 2020.11.24
Prepared & Reviewed by	Management Representative		Page No. 02 of 05
Approved by by	Managing Director	POLYPACKAGING INDUSTRIES (PVT) LTD.	

HERALIYAWALA INDUSTRIAL ZONE,
HERALIYAWALA.
KURUNEGALA.

Polypackaging Industries (Pvt) Ltd
Employee Body Temperature Record

Date: 25/11/2020

No	Name	EPF No	Section	Temperature (°C)
61	K.M.J. Kuruppu	560	QA	36.2
62	A.M.S. Podimenika	570	Wanduragala B/C	36.2
63	K.S.D. Fernado	573	Stores	36.2
64	T.C.L. Kumarasinghe	578	Transport	-
65	Anushka Gunawardena	584	Stores	36.4
66	S.L.M.N. Chandrakirthi	588	Gravure	-
67	Asanka Sampath	593	Flexo Printing	-
68	W.A.N. Jayathilaka	595	Flexo Printing	-
69	K.M.P. Bandara	601	Slitter	-
70	Anuruddha Chandrarathne	610	Finance	36.1
71	H.A. Gayan Kasun	617	Flexo Printing	36.1
72	H.P. Dayawathi	633	Bag Cutting	-
73	E.M.C.K. Premarathne	636	Wanduragala B/C	-
74	W.A.V. Weerasooriya	637	Marketing	36.1
75	Shashika Wimalasingha	641	Graphic Design	36.1
76	K.G.C. Pushpakumara	643	Pouch Making	-
77	A.D.P.S. Siriwardana	645	Pouch Making	-
78	I.N. Weerasingha	646	Flexo Printing	36.2
79	A.A.P. Danushka	647	Flexo Printing	-
80	H.G.S.S. Jayawardhana	648	Pouch Making	36.2
81	E.N.D. Thilakarathna	654	Gravure	36.3
82	H. Somasiri Raseru	656	Bag Cutting	-
83	A. A. Ajith Kumara	657	Pouch Making	-
84	M.T. Madusanka	658	Extrusion	-
85	R.M.R.S. Jayasinghe	666	Gravure	-
86	S. Nagodawithana	668	Gravure	-
87	S. A. M. R. Senanayaka	670	Pouch Making	36.1
88	R.D.N.R. Somadasa	675	Wanduragala B/C	-
89	Krishantha Sanjaya	677	Wanduragala B/C	-
90	W.S.S.M. Fernando	678	Laminating	-

Doc.No:	CSMS/FM/11	Issue No:	01	Issued Date:	2020.11.24
Prepared & Reviewed by	Management Representative		Page No. 03 of 05 POLYPACKAGING INDUSTRIES (PVT) LTD HERALIYAWALA INDUSTRIAL ZONE, HERALIYAWALA.		
Approved by by	Managing Director				

Polypackaging Industries (Pvt) Ltd

Employee Body Temperature Record

Date: 25 / 11 / 2020

No	Name	EPF No	Section	Temperature (°C)
91	M.D.P.I. Jayathilaka	679	Ink	36.2
92	W.M.A.K. Wanninayake	680	Slitter	36.1
93	D.K. Anura Piyathissa	682	Finance	36.1
94	L.G.R.C. Pushpakumara	688	Maintenance	35.4
95	R.C.P. Ramyakumara	689	Flexo Printing	-
96	B.K.N. Karunarathne	691	Flexo Printing	36.2
97	Dimuthu Sandaruwan	693	Flexo Printing	-
98	P. G. P. B. Asanka Sandamal	701	Pouch Making	36.0
99	R. A. M. Pradeep Bandara	703	Pouch Making	36.1
100	V.H.G.P. Samarawickrama	704	Flexo Printing	-
101	Samila Sandaruwan	708	Marketing	36.2
102	Saman B Herath	709	Finance	36.1
103	Dinesh Bandara	710	Marketing	-
104	W.P. Kasun Chamara	711	Graphic Design	36.1
105	Hasitha Disanayaka	712	Finance	36.2
106	Roshan Aravinda	713	Stores	36.2
107	K. A. M. L. S. Perera	714	Pouch Making	36.1
108	Anne Nissanka	715	QA	36.2
109	W. D. N. I. Sandaruwan	716	Flexo Printing	36.2
110	Isuru Madusanka	717	Bag Cutting	35.9
111	Tharindu Jayarathna	718	Ink	-
112	Duleepa Nawarathna	719	Finance	36.2
113	Rohana Arunananda	720	Production	36.1
114	Padmasiri Anuruth	7M	Marketing	36.2
115	P.A. Sunil	7P	Flexo Printing	36.2
116	S.A. Ranasinghe	C10	Maintenance	36.0
117	Roshan Meewala	C69	Marketing	-
118	H. M. D. M. Bandara	C96	Pouch Making	36.1
119	W. M. J. W. Kumaranayaka	C100	Pouch Making	-
120	Y. M. C. I. Kumara	C105	Pouch Making	-

Doc.No:	CSMS/FM/11	Issue No: 01	Issued Date: 2020.11.24
Prepared & Reviewed by	Management Representative		Page No. 04 of 05
Approved by by	Managing Director		

POLYPACKAGING INDUSTRIES (PVT) LTD
HERALIYAWALA INDUSTRIAL ZONE,
HERALIYAWALA,
KURUNEGALA.



2





IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Name of Organization: Polypackaging Industries (Pvt) Ltd

NC No. : 02 of 03

Section : Management / Production

Team Leader : Ms. Chalani Jayasuriya

Relevant Standard : ISO 22000:2018

Auditor : -

Relevant Clause : 8.5.2.4

Date of audit : 2020-11-21

Relevant company document : Hazard Identification

Non-conformity detected:

Category : ~~Major~~/Minor

It was observed that company has identified finished product checking as a CCP which is monitoring and control method. However, actual step is bundling

.....
Auditor


.....
Team Leader


.....
Auditee

Correction:

Process flow chart was revised accordingly to identify the CCP as bundling.


.....
Auditee

26/11/2020
.....
Date

Root cause for Non-conformity:

Error in identifying the CCP.


.....
Auditee

26/11/2020
.....
Date

Corrective action:

Date of completion: 26/11/2020

Process flow chart is revised to identify ^{bundling as} the CCP as bundling and it is implemented in the production floor.



26/11/2020

Auditee

Date

Verification of corrective action:

NC Closed/Open

corrective action implemented is Satisfactory
Therefore NC closed.



26/11/2020

Auditor

Date

Effectiveness of corrective action:

corrective action is effective.

Dhanushka,

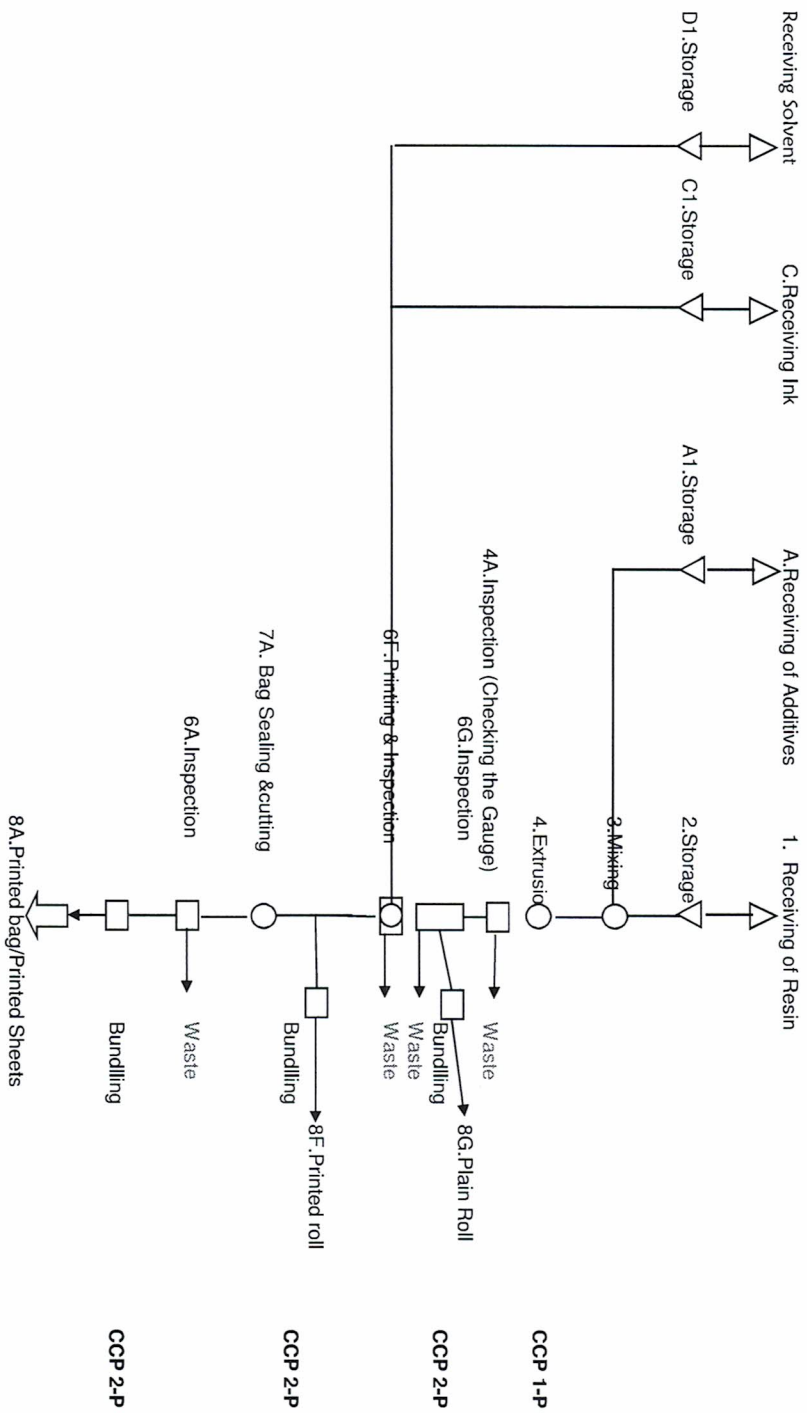
2021/10/07

Auditor

Date

System :	ISO 22000 Food Safety Management System	Date of Issue:	2016.01.10	Pg:
Company:	POLYPACKAGING INDUSTRIES(PVT)LTD	Date of Revision:	N/A	
Manual:	HACCP Manual	Issue no.:	3	
Doc No:	PP/HACCP/MN/01	Revision No.:	0	

PROCESS FLOW DIAGRAM - 1 (Plain Roll, Printed roll tube, Printed Sheets, Printed Bags)



Prepared By:	Food Safety Team Leader	Reviewed & Approved By:	Managing Director
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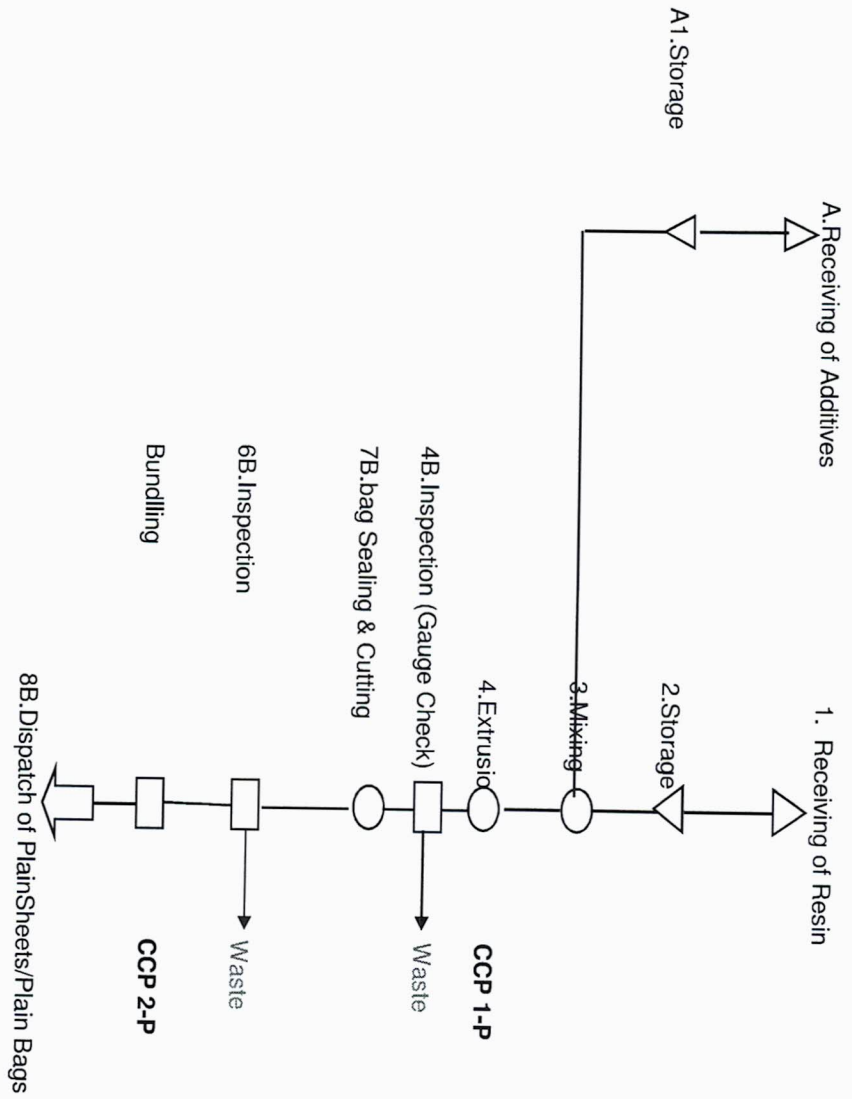
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System :	ISO 22000 Food Safety Management System	Date of Issue:	2016.01.10	Pg:
Company:	POLYPACKAGING INDUSTRIES(PVT)LTD	Date of Revision:	N/A	
Manual:	HACCP Manual	Issue no:	3	
Doc No:	PP/HACCP/MN/01	Revision No:	0	

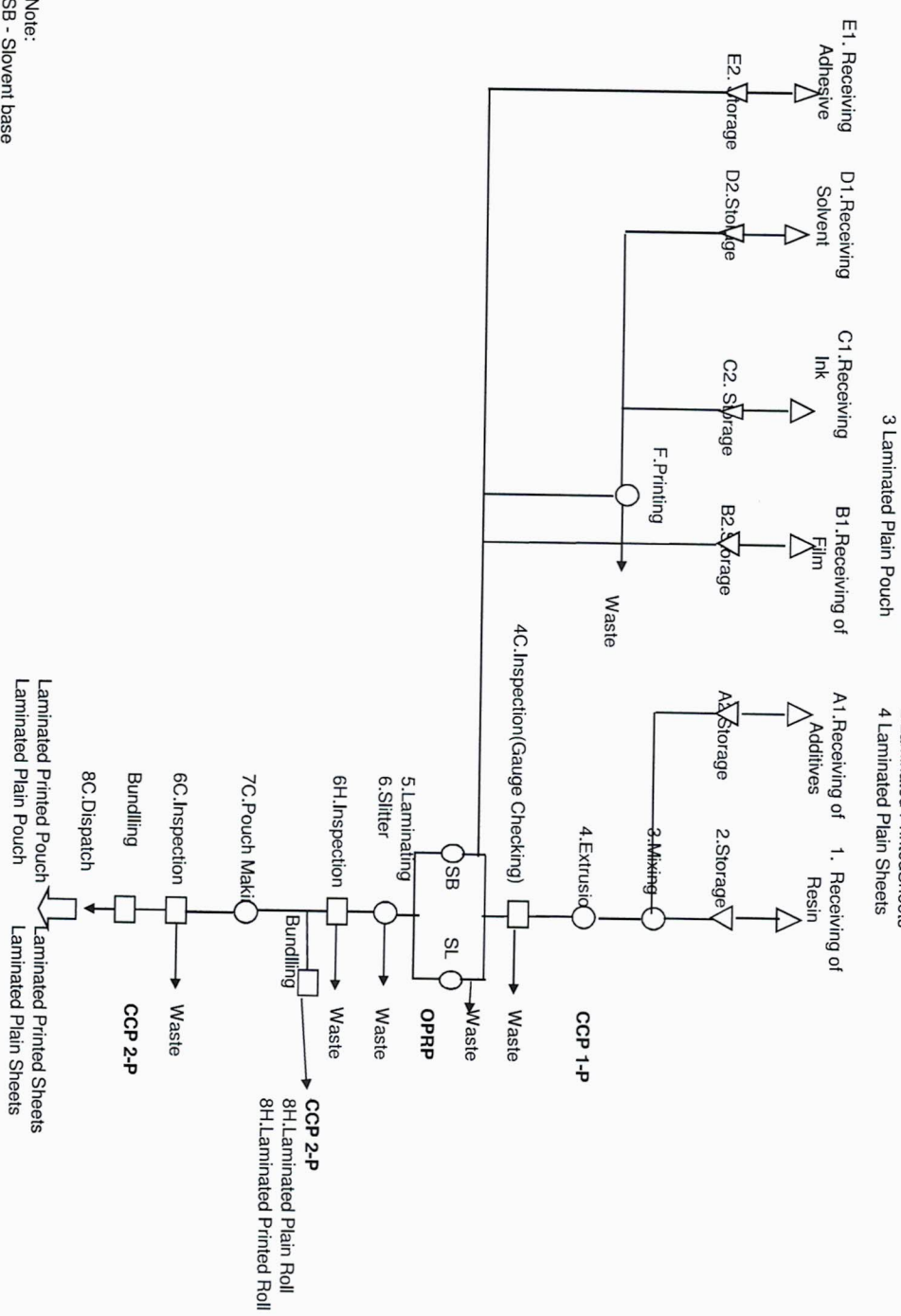
PROCESS FLOW DIAGRAM - Plain Sheets / Plain Bags



Prepared By:	Food Safety Team Leader	Reviewed & Approved By:	Managing Director
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System :	ISO 22000 Food Safety Management System	Date of Issue:	2016.01.10	Pg:
Company:	POLYPACKAGING INDUSTRIES(PVT)LTD	Date of Revision:	2017.07.24	
Manual:	HACCP Manual	Issue no:	3	
Doc No:	PP/HACCP/MN/01	Revision No:	1	

PROCESS FLOW DIAGRAM

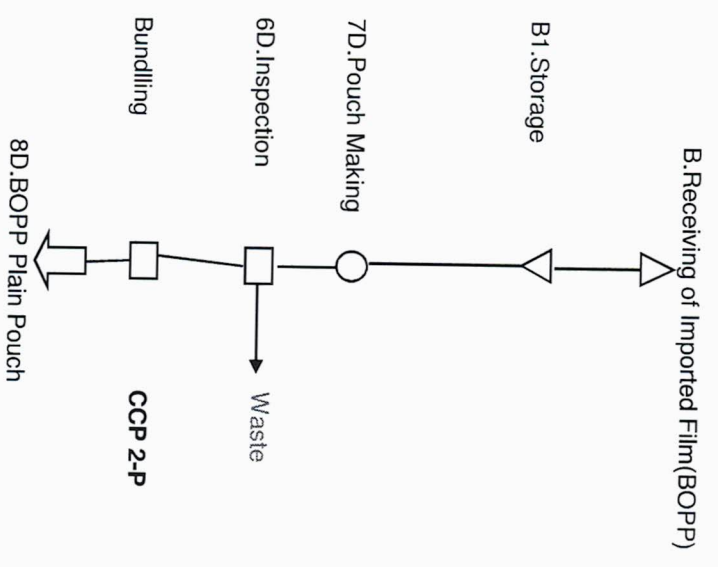


Note:
 SB - Solvent base
 SL - Solventless

Prepared By:	Food Safety Team Leader	Reviewed & Approved By:	Managing Director
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System :	ISO 22000 Food Safety Management System	Date of Issue:	2016.01.10	Pg:
Company:	POLYPACKAGING INDUSTRIES(PVT)LTD	Date of Revision:	N/A	
Manual:	HACCP Manual	Issue no:	3	
Doc No:	PP/HACCP/MN/01	Revision No:	0	

PROCESS FLOW DIAGRAM : BOPP Plain Pouch

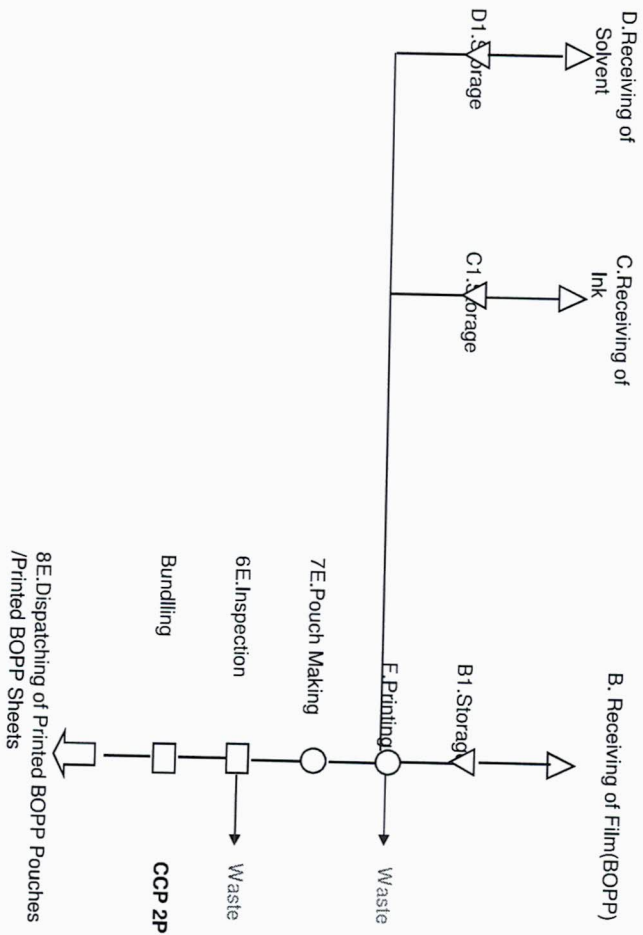


Prepared By:	Food Safety Team Leader	Reviewed & Approved By:	Managing Director
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10/10/2004
10/10/2004
10/10/2004

System :	ISO 22000 Food Safety Management System	Date of Issue:	2016.01.10	Pg:
Company:	POLYPACKAGING INDUSTRIES(PVT)LTD	Date of Revision:	N/A	
Manual:	HACCP Manual	Issue no:	3	
Doc No:	PP/HACCP/MN/01	Revision No:	0	

PROCESS FLOW DIAGRAM -
Printed BOPP Pouches
Printed BOPP Sheets



Prepared By:	Food Safety Team Leader	Reviewed & Approved By:	Managing Director
		10	

HERALDIYANI A

HERALDIYANI A INDUSTRIAL ZONE

POLYPROPYLENE INDUSTRIES (PVT) LTD