

**INDEXPO CERTIFICATION LIMITED**  
**MANAGEMENT SYSTEMS CERTIFICATION SCHEME**  
**AUDIT PLAN STAGE I- FSMS**

**Name of the organization:** Rasoda Dairies (Pvt) Ltd  
**Assessment site:** Alugamuwa Road, Beddegama, Bamunukotuwa  
**Type of audit:** Stage I  
**Applicable standard:** ISO 22000: 2005  
**Scope:** Manufacturing of fermented dairies (set plain yoghurt, jelly yoghurt, drinking yoghurt and curd in bulk and retail packs) and frozen desserts (ice creams- in bulk and retail packs & ice lollies)  
**Objective:** To determine compliance and effectiveness of the FSMS with the requirements of ISO 22000:2005  
**Date of audit:** 2017-09-29

**Audit team**

Mr.Aruna Amaradasa (AA) Team Leader  
Mrs. Kema Vasenth (KV) Team Member

1000 h – 1030 h Review of documents  
1030 h – 1045 h Opening meeting  
1045 h – 1100 h Tea Break  
1100 h – 1330 h Brief visit to the site  
1330 h – 1400 h Lunch

TIME	Management	Management
1400 h -1445 h	Management commitment (5.1) Food Safety Management System Planning (5.3) Management review (5.8)	General requirements (4.1) Documentation requirements(4.2) Control of documents (4.2.2)
	AA	KV
1445 h – 1530 h	<b>Management/ Production</b> Planning and realization of safe products – General (7.1) Product characteristics (7.3.3) Intended use (7.3.4) Flow diagrams(7.3.5) Operational Pre-requisite Programs (7.5)	<b>Management/ Production</b> Control of records (4.2.3) Food Safety Policy (5.2) Communication(5.6) Emergency preparedness & response (5.7) Responsibility & authority (5.4) Food Safety Team Leader (5.5) Food Safety Team (7.3.2)
	AA	KV
1530 h – 1615 h	<b>Management/ Production</b> Hazard analysis (7.4) Establishing the Operational Pre-requisite Programs (7.5)	<b>Human Resource/ Management</b> Provision of resources(6.1) Human Resources (6.2) Infrastructure & Work Environment(6.3& 6.4)
	AA	KV
1615 h – 1700 h	<b>Management/ Production</b> HACCP plan (7.6) Updating of preliminary information (7.7) Verification planning(7.8) Validation of control measure combination (8.2)	<b>Management/ Production</b> Pre-requisite Programs (7.2) Traceability system (7.9)
	AA	KV
<b>TEA BREAK</b>		
1700 h – 1745 h	<b>Management/ Production</b> Control of non-conformity(7.10) Internal audit(8.4.1) Evaluation of individual verification results (8.4.2) Analysis of results of verification activities (8.4.3)	<b>Management/ Production</b> Control of monitoring & measuring (8.3) Continual improvement (8.5.1)
	AA	KV

1745 h -1800 h Auditors' review  
1800h – 1815 h Closing Meeting (Report)

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Reviewed and approved by : Director

Issued by : Management Representative



## aruna amaradasa

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**From:** aruna amaradasa [aruna@indexpo.lk]  
**Sent:** Wednesday, September 20, 2017 2:32 PM  
**To:** 'Saumya Herath'  
**Cc:** 'shantha@indexpo.lk'  
**Subject:** Audit Plan Stage I  
**Attachments:** Audit plan -Rasoda Dairies Stage I.doc

Dear Saumya,

Please find the audit plan attached. If there are any objections with regard to any of the issues or for any information / clarification, please feel free to contact me immediately. Otherwise please confirm me the audit plan.

Best Regards



***Aruna Amaradasa***  
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