



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDANCE RECORD

OPENING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/
Special Audit

Name of the Organization Rasata Tea Factory

Date of Assessment:

	NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	Pinsara Igalawithera	Managing Director		
2	Uditha Anusha	manager		
3	L.A. Pante Pushp: Kum	Factory officer		
4	I.G. Lasantha seneewu	^{Asst} Factory officer		
5	P. Pharuha Shavinda	stores officer		
6	R.S.M. Dugaldh	manager		
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IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDENCE RECORD

CLOSING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/
Special Audit

Name of the Organization Rasata Tea Factory.....

Date of Assessment:

	NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	Pinsara Igalawithana	Managing director		
2	Udaya Arusha	manager		
3	L. A. Panke pusopaka	Factory officer		
4	I. G. Lasantha seneew	^{ASST} factory officer		
5	R. S. M. D. S. M. S.	ASST		
6	P. Tharaka shavinda	store officer		
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