



IND-EXPO CERTIFICATION LIMITED  
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
ATTENDANCE RECORD

OPENING MEETING

~~Stage I/ Stage II/ Final Assessment/ Surveillance/ Recertification/ Witness Audit/ Special Audit~~

Name of the Organization ... Rasata Tea Factory .....

Date of Assessment: 2021/10/03 .....

	NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	Pinsara Igalawithana	Managing Director		
2	නාමය අයුතු	manager		
3	L.A. Jenete Pushekan	Feeding officer		
4	I.G. Basanta Sarivana	Asst Factory office		
5	A.S.M. ඔයුරාජ්	කාර්යාල		
6	P. Tharuka Shavinda	Stores officer		
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IND-EXPO CERTIFICATION LIMITED  
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
ATTENDANCE RECORD

CLOSING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/  
Special Audit

Name of the Organization Rasata Tea Factory

Date of Assessment: 2021/10/03

	NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	Pinsara Igelowithana	Managing Director		
2	Udit Anushy	manager		
3	L. A. Jeeva Pushpakumar	Factory officer		
4	I.G. Lasantasanjeewa	Asst Factory officer		
5	P. Tharuka Shavinda	stores officer		
6	R.S.M. Dissanayake	සහකාර		
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