

IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Name of Organization: Rekadahena Tea Factory

NC No. : 01 of 04

Section : Production

Team Leader : M. Asif

Relevant Standard : ISO 22000:2018

Auditor : Therindu Hettiarachchi

Relevant Clause : 8.2.4 (h)

Date of audit : 02/10/2021

Relevant company document : —

Non-conformity detected:

Category : Major/Minor

Certain Cross Contamination points were observed at Production.

- Ex: - Using of ^{Same} Brooms for floor and product removing from machines
- Dried tea kept in naked floor as bin.

Dhanushka

Auditor

M. Asif

Team Leader

REKADAHENA TEA FACTORY

Auditee

Correction:

Immediately following actions were taken to avoid the Cross Contamination.

1. Used separate Brooms were for floor cleaning and product remaining from machines.
2. used the plastic Covers for store the dried made Tea.

Dhanushka

Auditee

03/10/2021

Date

Root cause for Non-conformity:

Due to unawareness of food safety team about the ~~CMP~~ and Cross Contamination.

Dhanushka

Auditee


03/10/2021

Date

Corrective action:

Date of completion:

Trained The food safety Team about GMP and avoid the Cross Contamination of Production Section by External FS Consultant (SLQC)



PEKADWEN/.....
Auditee

07/10/2021
Date

Verification of corrective action:

NC Closed/Open

Provided evidences are satisfied and verified, Therefore, NC is closed.


Auditor


2021/11/29
Date

Effectiveness of corrective action:

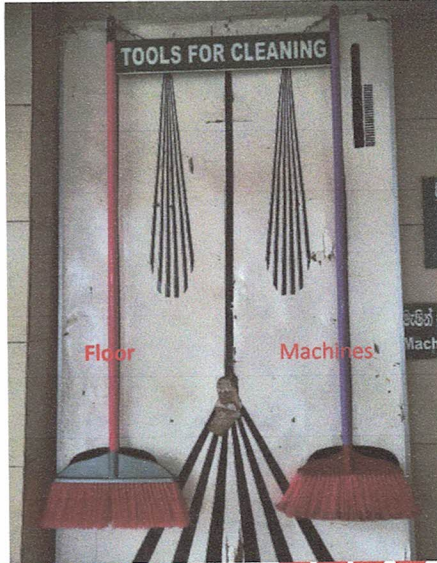

Taken corrective action is not effective. Therefore, nc is raised.


Auditor

2021/03/24
Date

 **SRI LANKA QUALITY CENTER**
Hot Line +94 716905308, +94 773148141, +94 112 568589 Email: srilankaqualitycenter@gmail.com

Before **Separated Broom Using** **After** **NC 01 – Evidences**



Floor **Machines**

2021.11.25 17:09

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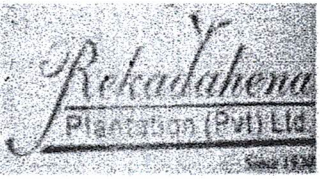
Before **Drier out put stored in the plastic crates** **NC 01 – Evidences**
After



2021.11.25 17:06

SLQC

WE CARE YOU FOR YOUR BETTER FUTURE

	Rekadahena Tea Factory	Doc. Ref	RKHTF/FSMS/HR/01
	Food Safety Management System	Issued by	QA Officer
		Authorized by	Director
		Issue Date:	19/05/2021
	ISO 22000:2018	Revision Date:	00
Rev. No:		00	

CHECK LIST: 1 TRAINING ATTENDANCE

Training Programme: Training on QAO, Cross Contamination, Pest Controlling, Personal Hygiene, Medical Testing and Hazards in each section of the production area.
 Trainer Name: Prasanna Samarasekera Date: 05/10/2021
 Location: Factory

Sr.No	Employee Name	Designation	Department	Signature
1	K. A. zipal	QAO	Quality Assurance	<i>[Signature]</i>
2	Asanka Sanjeewa	FO	Production	<i>[Signature]</i>
3	Deepthi Jayath	SO	Stores	<i>[Signature]</i>
4	K. W. zipali	MO	Maintenance	<i>[Signature]</i>
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Signature of Trainer: Prasanna
 Date: 05/10/2021

Signature of QAO: [Signature]
 Date: 05/10/2021

Name of Organization: Rekadahena Plantation (Pvt) Ltd.

NC No. : 02 of 04

Section : Management.

Team Leader : M. Asif

Relevant Standard : ISO 22000:2018

Auditor : Tharindu Hettiarachchi

Relevant Clause : 8.2.4 j

Date of audit : 2021/10/02

Relevant company document : Medical declaration

Non-conformity detected:

Category : Major/Minor

It was observed that personnel hygiene monitoring is not adequate. It can be lead to cross contamination.

Ex:- *Personel hygiene is not checking for staff.

* ~~FSTL~~ medical declaration has not been done for FSTL

Shanika

Auditor

M. Asif

Team Leader

[Signature]

Auditee

Correction:

Immediate actions have been taken to avoid the Cross Contamination as follows

1. Personal hygienic check list for staff also
2. Medical declaration was done for Food safety

Team Leader

[Signature]

Auditee

03/10/2021

Date

Root cause for Non-conformity:

Due to unawareness of Food safety Team about the Cross Contamination in the production section

[Signature]

Auditee

03/10/2021

Date

Corrective action:

Date of completion:

Trained the Food Safety Team and about the Personal hygienic checking and Medical Testing for staff of the Rekadhona Tea Factory by External FS Consultant (SLQC)

~~REPRESENTATIVE SIGNATURES~~
.....
Auditee

05/10/2021
.....
Date

Verification of corrective action:

NC Closed/Open

Provided evidences are satisfied and verified. Therefore, NC is closed.

Shreshtha
.....
Auditor

2021/11/29
.....
Date

Effectiveness of corrective action:

Taken corrective action is effective.

Shreshtha
.....
Auditor

2023/03/24
.....
Date



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Evidence – Personal Hygienic Records For Staff

NC 02 – Evidences

Sri Lanka Quality Center		Rekadahena Tea Factory		Doc. Ref.		RKH/TS/556/QA/01			
Food Safety Management System		Food Safety Management System		Issued by		QA Officer			
ISO 22000:2018		ISO 22000:2018		Authorized by		Director			
				Issue Date:		+9-95-2021 28/6/2021			
				Revision Date:		00			
				Rev. No:		00			
CHECK LIST: 06 PERSONAL HYGIENE								QAO	
Sr. no.	Name of the person	Section	Nails	Uniform	Hair net wearing	Shave/Haircut	Personal belongings (Specify)	Injuries or Illness	Remarks
DATE: / /									
1	H.M. Rathnayanthi	Office	✓	✓	N/A	✓	✓	✓	✓
2	K.A. Upul		✓	✓	✓	✓	✓	✓	
3	Delfra Cooray		✓	✓	✓	✓	✓	✓	
4	D. Dayaratna		✓	✓	✓	✓	✓	✓	
5	Kasanthi K.H.		✓	✓	✓	✓	✓	✓	
6	S. Nethmin		✓	✓	✓	✓	✓	✓	
8	N. Sanjeevani		✓	✓	✓	✓	✓	✓	
9	C. Pramodi		✓	✓	✓	✓	✓	✓	
10	N. Kavindhi		✓	✓	✓	✓	✓	✓	
11	A. Siriwardena		✓	✓	✓	✓	✓	✓	
12	A. Udeshika		✓	✓	✓	✓	✓	✓	
DATE: / /									
1	D. Ranathunga	Loft	✓	✓	✓	✓	✓	✓	✓
2	C. Alwis		✓	✓	✓	✓	✓	✓	
3	Ananda Raj		✓	✓	✓	✓	✓	✓	
4	T. Tharaka		Rolling	✓	✓	✓	✓	✓	
5	D. Thilanka		Drier	✓	✓	✓	✓	✓	
6	S. Dilanka		✓	✓	✓	✓	✓	✓	
7	K. Gayan		✓	✓	✓	✓	✓	✓	
8	A. Sanjeeva		Shifting	✓	✓	✓	✓	✓	
9	A. Vilhanarachchi		✓	✓	✓	✓	✓	✓	
11	K.B. Chandana	✓	✓	✓	✓	✓	✓		
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SLQC

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Medical Test Report FST Leader NC 02 – Evidences



Rekadahena Tea Factory

Food Safety Management System

ISO 22000:2018

CHECK LIST: 28 MEDICAL CERTIFICATE ISSUED TO FOOD HANDLER

To Whom It May Concerns

I Dr. Anila Jayawardena Medical Officer of Health of the area of Galle have physically examined after appropriate laboratory investigations of Mr/Ms K. A. Upul bearer of National Identity Card No. 901822530V and certify that he/she is not suffering from any communicable disease or carrier of any pathogen which constitutes a threat or potential threat to food safety and that he/she is not affected by open wounds, skin infection, sores or diarrhea.

Dr. Udara Amarasiri (Official Seal) Date: 26.11.2021

Approved by QAO: _____ Date: _____ Approved by Director: _____ Date: _____

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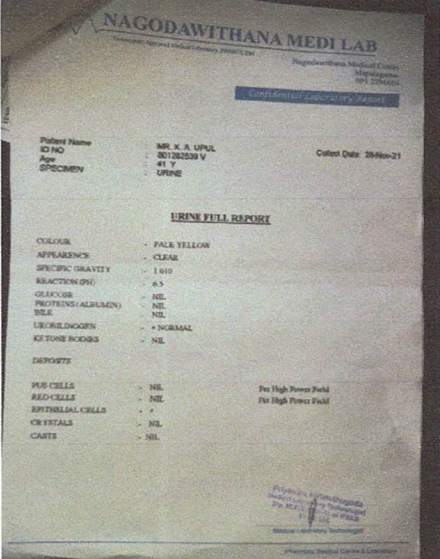




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Medical Test Report FST Leader NC 02 – Evidences



NAGODAWITHANA MEDI LAB

Controlled Laboratory System

Patient Name: MR. K. A. UPUL Collected Date: 25-Nov-21
 ID NO: 801822530 V
 Age: 41 Y
 SPECIMEN: URINE

URINE FULL REPORT

COLOUR: PALE YELLOW
 APPEARANCE: CLEAR
 SPECIFIC GRAVITY: 1.010
 REACTION (PH): 6.5
 GLUCOSE: NL
 PROTEIN (ALBUMIN): NL
 BILIRUBIN: NL
 UROBILINOGEN: + NORMAL
 KETONE BODIES: NL

DEPOSITS:
 PUS CELLS: NL (No High Power Field)
 RBC CELLS: NL (No High Power Field)
 EPITHELIAL CELLS: +
 CRYSTALS: NL
 CASTS: NL



NAGODAWITHANA MEDI LAB

Controlled Laboratory System


Patient Name: MR. K. A. UPUL Collected Date: 25-Nov-21
 GENDER: M
 AGE: 41 Y
 ID NO: 801822530 V
 SPECIMEN: BLOOD

STANDARD AGGLETINATION TEST

SALMONELLA TYPHI O: NEGATIVE
 SALMONELLA TYPHI H: NEGATIVE
 SALMONELLA PARA TYPHI AH: NEGATIVE

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	Rekadahena Tea Factory	Doc. Ref	RKHTF/FSMS/HR/01
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Location:..... Factory

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Signature of Trainer:..... Prasanna

Date:..... 05/10/2021

Signature of QAO:..... [Signature]

Date:..... 05/10/2021